

MEETING OF THE CITY OF CONNELL, WASHINGTON  
CONNELL, FRANKLIN COUNTY, WASHINGTON  
September 5, 2019

The special meeting of the Connell City Council was called to order by Mayor Barrow at 6:00 pm in the City Hall and was opened with the Pledge of Allegiance.

ROLL CALL

PRESENT: Mayor Lee Barrow and Councilmember's: John White, Mayor Pro Tem Minor, Kathie Silva and Joe Escalera.

STAFF: City Administrator Maria Peña, Deputy City Clerk Marissa Ortiz, Public Works Director Hallie Tuck, Police Chief Chris Turner, Fire Chief Ken Woffenden, Deputy Treasurer Genesis Bernal and City Attorney Dan Hultgrenn.

EXCUSED: Councilmember Escalera moved to excuse Councilmember Pat Barrera. Councilmember Silva seconded motion. Motion carried unanimously.

CONSENT CALENDAR

**Motion:** Mayor Pro Tem Minor moved to approve the consent calendar as presented:

- a) Minutes of the Regular Council Meeting August 19, 2019
- b) Accounts payable 9/3/19 for \$34,748.18
- c) Payroll Register 8/15/19 – 8/20/19 for \$66,504.50

Councilmember Silva seconded motion. Motion carried unanimously.

APPROVAL OF AGENDA

**Motion:** Councilmember Silva moved to approve the agenda as presented. Mayor Pro Tem Minor seconded motion. Motion carried unanimously.

ORDER OF BUSINESS

2020 BUDGET TIMELINE DISCUSSION

Deputy City Clerk Marissa Ortiz announced it was time to plan for the next fiscal year budget. Provided was a timeline created by City staff for the City of Connell 2020 budget preparation and adoption. A compliance timeline calendar from MRSC was also included. The 2020 budget had been created in the city's software; each department head was able to begin working on their proposed budget.

ORDINANCE NO. 1001-2019 – AMENDING CMC TITLE 2

Provided for Council's review was draft Ordinance No. 1001 which provided for the proposed changes to Title 2 of the Connell Municipal Code. Deletions were seen in red and strike through and additions were seen in blue and underlined.

The following amendments were proposed:

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Text was removed in *Section 2.02.010 – under Policy (b): - except the city administrator and the chief of police.*

To be added was - *Chapter 2.12 Chief of Police.*

Both these amendments would help clear up any conflict with the current Personnel Policy and clarify the duties of the Chief of Police. City Attorney Dan Hultgrenn advised to add verbiage to the draft under *section 2.12.010-Authority*, it would help make it clearer.

**Motion:** Councilmember Silva moved to adopt Ordinance No. 1001-2019 amending Title 2 – Administration & Personnel of the Connell Municipal Code with corrections stated. Councilmember White seconded motion. Motion carried unanimously.

ORDINANCE NO. 1002-2019 – ADDING CMC 12.30 SIDEWALK USE PERMITS

Mayor Lee Barrow recused himself from the Mayor chair and allowed Mayor Pro Tem Minor to take over.

Previously it was requested before Council to allow storefront sidewalk dining by the Pizza Station. City Staff worked with the Planning Commission Committee to come up with the ordinance provided that would allow all retail businesses along Columbia Avenue to apply for sidewalk use permits. A new chapter was proposed to be added to Title 12 Streets and Sidewalks of the Connell Municipal Code. With the recommendation of the Planning Commission, the addition of Chapter 12.30 Sidewalk Use Permits would help clarify certain uses in the public right-of-way that would be allowed on Columbia Avenue.

**Motion:** Councilmember White moved to adopt Ordinance No. 1002-2019 amending CMC Title 12-adding Chapter 12.30 Sidewalk Use Permits. Councilmember Silva seconded motion. (3-1 vote) Motion carried unanimously.

PURCHASE AND SELL AGREEMENT – PARCEL #109801010, LOT 5 BLOCK 1

As discussed previously, City Council authorized the City of Connell to move forward with the execution of the Purchase and Sell Agreement for City Parcel #109801010, Lot 5, Block 1. The Purchase and Sell Agreement set the purchase price at \$23,500.00 payable at closing, no later than October 15, 2019.

**Motion:** Councilmember Silva moved to approve and authorize the Mayor on behalf of the City to sign the Purchase and Sell Agreement between the City of Connell and Jorge and Marissa Ortiz in the amount of \$23,500. Mayor Pro Tem Minor seconded motion. Motion carried unanimously.

DAVIS STREET IMPROVEMENT PROJECT

Public Works Director Hallie Tuck provided Council with an update on the Davis Street Project. It was discovered that in the process of paving Davis Street a water line did not exist as expected. Since the private owner of the parcels on the north side of the construction site desired to develop homes in the future, he would need water services. By installing the water line before the final paving, it would prevent cutting up a brand-new paved street. The estimated cost for installation was approximately \$32,000.

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HERITAGE PARK DISCUSSION

Public Works Director Hallie Tuck informed Council with news regarding the Heritage Park. He stated the Public Works Department was notified of a sewer back up issue in the park's public restroom. While it was investigated a 60 to 100-year-old septic tank was discovered, which was servicing the park restroom, museum and a residential home. The septic tank needed to be removed and an emergency installation of a new sewer line was needed to connect the three individuals to the city sewer system.

RESOLUTION NO. 2019-05 – MASTER FEE SCHEDULE

City Administrator Maria Peña stated that with the adoption of Ordinance No. 1002-19, adding the Sidewalk Use Permits to Connell Municipal Code, the City needed to establish a fee for the permit. Resolution No. 2019-05 would amend Schedule B – Building and Permits to allow for a one-time fee of \$60.00 for a Sidewalk Use Permit.

**Motion:** Mayor Pro Tem Minor moved to approve Resolution No. 2019-05 amending Schedule B of the Master Fee Schedule. Councilmember Silva seconded motion. (3-1 vote) Motion carried unanimously.

MEETING ADJOURNED

There being no further business before the City Council of Connell Mayor Barrow adjourned the meeting at 6:41 pm.

ATTEST: \_\_\_\_\_  
Marissa Ortiz, Deputy City Clerk

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Lee Barrow, Mayor