

MEETING OF THE CITY OF CONNELL, WASHINGTON
CONNELL, FRANKLIN COUNTY, WASHINGTON
April 16, 2018

The regular semi-monthly meeting of the Connell City Council was called to order by Mayor Barrow at 6:00 pm in the City Hall and was opened with the Pledge of Allegiance.

ROLL CALL

PRESENT: Mayor Lee Barrow and Councilmembers: Mayor Pro Tem Ray Minor, John White, Patricia Barrera and Joe Escalera.

EXCUSED: Councilmember Escalera moved to excuse Councilmember Kathie Silva. Councilmember Barrera seconded motion. Motion carried unanimously.

STAFF: City Administrator Maria Peña, Accounting Clerk Marissa Ortiz, Public Works Hallie Tuck, Police Chief Chris Turner, Fire Chief Chris Schulte and City Attorney Dan Hultgrenn.

CONSENT CALENDAR

Motion: Mayor Pro Tem Minor moved to approve the consent calendar as presented

- a) Minutes of the Regular Council Meeting March 19, 2018
- b) Accounts payable 4/16/18 for \$102,932.90
- c) Check Register 4/02/18 for \$209.44
- d) Check Register 4/02/18 for \$153,069.86
- e) Payroll Register 3/15/18-3/20/18 for \$55,828.17
- f) Payroll Register 3/31/18-04/05/18 for \$87,690.19

Councilmember Escalera seconded motion. Motion carried unanimously.

APPROVAL OF AGENDA

Motion: Councilmember Barrera moved to approve the agenda as presented. Councilmember White seconded motion. Motion carried unanimously.

ORDER OF BUSINESS

ARBOR DAY PROCLAMATION-APRIL 28TH, 2018

City Administrator Maria Peña announced that once again the City of Connell had received the Tree City USA designation and last year was the first year the City received this designation thanks to the hard work of former Tree Board Chairman Ken Selleriete. Mayor Lee Barrow read the attached Arbor Day Proclamation, proclaiming April 28th as "Arbor Day" in the City of Connell. The City held an Arbor Day celebration at Pioneer Park on April 28th. Garth Davis from the Washington Community Forestry Advisory Council attended to provide a demonstration on the proper way to plant a tree.

MEETING OF THE CITY OF CONNELL

Regular Meeting – April 16, 2018

Motion: Mayor Pro Tem Minor moved to approve Arbor Day Proclamation proclaiming the last Friday in April as Arbor Day. Councilmember Barrera seconded motion. Motion carried unanimously.

AWARD OF BID- COLUMBIA AVE CHIP SEAL PROJECT

Bids for the Columbia Avenue Chip Seal project were received and opened at Connell City Hall on March 22, 2018. The Engineer's estimate for the project was \$226,590.00. The City received two bids with a lowest bid coming in at \$259,259.00 from Granite Construction. Hallie Tuck from Public Works felt it was a fair overage and recommended the approval from Council.

Motion: Councilmember Escalera moved to approve the winning bid to Granite Construction for the Columbia Avenue Chip Seal Project. Mayor Pro Tem Minor seconded motion. Motion carried unanimously.

APPROVAL OF TIB GRANT AGREEMENT FOR COLUMBIA AVE CHIP SEAL PROJECT

The attached grant agreement documents from the Transportation Improvement Board were received for the Columbia Avenue Chip Seal Project in the amount of \$28,796.00. This was additional funding from TIB to pick up a portion of the City's match on the original project grant.

Motion: Mayor Pro Tem Minor moved to approve the Mayor to sign the TIB Grant Agreement for the Columbia Avenue Chip Seal Project in the amount of \$28,796.00. Councilmember White seconded motion. Motion carried unanimously.

GRANT AWARDED - PIONEER PARK POOL HOUSE PROJECT

Hallie Tuck from Public Works announced that Governor Inslee recently signed the 2018 Supplemental State Capital Budget, which included an appropriation of \$25,000.00 for the Pioneer Park Pool House project. The Department of Commerce, which will administer the project, will retain three percent up to a maximum of \$50,000 to cover our direct administrative costs. The City's net grant award was approximately \$24,250.00. With this money the City would re-roof and paint the exterior of the pool house. Contract documents for the grant would be presented to Council in early May.

Motion: Mayor Pro Tem Minor moved to approve to move forward with the Pioneer Park Pool House project. Councilmember Barrera seconded motion. Motion carried unanimously.

ORDINANCE NO. 989-2018 - AMENDING CMC 2.08 CITY CLERK TREASURER

City Administrator Maria Peña presented Ordinance No. 989-2018, it would amend and add section 2.08 of the Connell Municipal Code. It would allow the City Administrator to serve as the City Clerk or City Treasurer/Finance Officer until such time the City was able to appoint a City Clerk and/or City Treasurer/Finance Officer.

Mayor Lee Barrow appointed City Administrator Maria Peña to serve as City Clerk.

Motion: Councilmember Escalera moved to approve Ordinance No. 989-2018 amending section 2.08 of the CMC allowing the City Administrator to serve as the City Clerk and/or City

MEETING OF THE CITY OF CONNELL
Regular Meeting – April 16, 2018

Treasurer/Finance Officer. Mayor Pro Tem Minor seconded motion. Motion carried unanimously.

RESOLUTION NO. 2018-02 - AMENDING THE 2018 SALARY SCHEDULE

The attached resolution provided for the promotion of Marissa Ortiz to Deputy City Clerk and Genesis Bernal to Deputy City Treasurer. In the absence of a City Clerk/Treasurer they each have taken on additional duties that corresponded to their proposed new job titles. In addition Public Works Director Larry Turner also proposed a promotion for Jose Lopez to Maintenance position III/Water Operator. He too had been performing extra duties associated with water operations. He received his certification in December 2017.

Motion: Councilmember Escalera moved to approve Resolution No. 2018-02 amending the 2018 Salary Schedule. Councilmember White seconded motion. Motion carried unanimously.

ORDINANCE NO. 990-2018 – ADDING CH. 10.42 – ALTERNATIVE VEHICLES TO CMC

Previously the consensus of the Council was to continue moving forward and bring back a drafted ordinance to allow off road vehicles on city streets. Ordinance No. 990-2018 was presented for Council to review and discuss. This ordinance would allow the use of Alternative Vehicles on city streets. A person could operate an Alternative Vehicle upon the city street with a speed limit of thirty-five miles per hour or less, be 18 years of age, proof of valid insurance and have a valid driver's license issued by the state of the person's residence.

Motion: Councilmember Escalera moved to approve Ordinance No. 990-2018 adding chapter 10.42 Alternative Vehicles to the Connell Municipal Code. Mayor Pro Tem Minor seconded motion. Motion carried unanimously.

ORDINANCE NO. 991-2018 – ADDING CH. 10.46 – GOLF CARTS TO CMC

Ordinance No. 991-2018 was presented for Council to review and discuss. This ordinance would allow the use of Golf Carts on city streets in designated zones with the exception of Columbia Avenue. Golf Carts could cross Columbia Avenue at controlled intersections. Signs identifying the Golf Cart Zone would be placed at all 4 entrances to the City limits. All Golf Carts would be required to register with the City of Connell prior to their operation.

Motion: Councilmember Escalera moved to approve Ordinance No. 991-2018 adding chapter 10.46 Golf Carts to the Connell Municipal Code. Councilmember Barrera seconded motion. Motion carried unanimously.

RESOLUTION NO. 2018-03 – MASTER FEE SCHEDULE F AMENDMENT: POLICE DEPARTMENT

Attached was Resolution No. 2018-03 it would amend Schedule F-*Police Department* of the Master Fee Schedule and establish Golf Cart registration fees. The fees included a onetime \$60.00 registration fee and a \$5.00 fee for each replacement tag issued.

Motion: Mayor Pro Tem Minor moved to adopt Resolution No. 2018-03 Amending Schedule F of the Master Fee Schedule. Councilmember Escalera seconded motion. Motion carried unanimously.

MEETING OF THE CITY OF CONNELL
Regular Meeting – April 16, 2018

MEETING RECESSED

Mayor Lee Barrow recessed the regular meeting at 6:42 pm to go into Executive session for 15 minutes to discuss with legal counsel litigation.

MEETING RECONVENED

Mayor Lee Barrow called the regular meeting back to order at 6:57 pm.

City Administrator Maria Peña stated the City received a settlement from Mary Hall for back pay rent for the former Pharmacy Building in the amount of \$3,500.00.

Motion: Councilmember Barrera moved to approve the settlement in the amount of \$3,500.00 to be paid by trial date. Councilmember Escalera seconded motion. Motion carried unanimously.

DEPARTMENT REPORTS

City Administrator-Maria Peña reported that Department reports were handed out with the exception of Fire Chief Schulte & her own. Due to them being out on vacation.

CITIZEN COMMENT/NON-AGENDA ITEMS

Burl Booker-

Acknowledged Fire Chief Chris Schulte for uniting all fire districts together for the annual refresher fireman's meeting that was held at the City Fire Hall.

Had a complaint on the over flow of recycle items not contained in the Basin Disposal recycling bins located on Elm Street.

Concerned over the clean up needed at the Connell Park Estates property.

MEETING ADJOURNED

There being no further business before the City Council of Connell Mayor Barrow adjourned the meeting at 7:11 pm.

ATTEST: _____
Marissa Ortiz, Accounting Clerk

Lee Barrow, Mayor