

MEETING OF THE CITY OF CONNELL, WASHINGTON
CONNELL, FRANKLIN COUNTY, WASHINGTON
December 16, 2019

The Regular meeting of the Connell City Council was called to order by Mayor Barrow at 6:00 pm in the City Hall and was opened with the Pledge of Allegiance.

ROLL CALL

PRESENT: Mayor Lee Barrow and Councilmember's: John White, Mayor Pro Tem Ray Minor, Pat Barrera and Joe Escalera.

STAFF: City Administrator Maria Peña, Deputy City Clerk Marissa Ortiz, Public Director Hallie Tuck, Police Chief Chris Turner, Deputy City Treasurer Genesis Bernal, Ken Woffenden and City Attorney Dan Hultgrenn.

EXCUSED: Councilmember Escalera moved to excuse Councilmember Kathie Silva. Councilmember Barrera seconded motion. Motion carried unanimously.

PRESENTATIONS

Greater Connell Area Chamber of Commerce representative Lauren Smith announced Man of the Year to Ed Brown.

Mayor Lee Barrow presented the Employee of Year to Public Works Supervisor Ed Brown.

Deputy City Clerk Marissa Ortiz honored Mayor Pro Tem Ray Minor with a plaque certificate for his years of service on the Council and to the City of Connell.

CORRESPONDENCE

Mayor Barrow reappointed John White to the Franklin County Mosquito Board.

CONSENT CALENDAR

Motion: Mayor Pro Tem Minor moved to approve the consent calendar as presented

- a) Minutes of the Regular Council Meeting November 18, 2019
- b) Application for Payment No. 6 – 2019 Street Improvements for \$32,705.00
- c) Accounts payable 12/16/19 for \$133,438.42
- d) Check Register 12/02/19 for \$209.72
- e) Check Register 12/02/19 for \$66,062.61
- f) Payroll Register 11/15/19 – 11/20/19 for \$63,572.90
- g) Payroll Register 11/30/19 – 12/05/19 for \$100,202.88

Councilmember Barrera seconded motion. Motion carried unanimously.

APPROVAL OF AGENDA

Motion: Mayor Pro Tem Minor moved to approve the agenda as presented. Councilmember Barrera seconded motion. Motion carried unanimously.

ORDER OF BUSINESS

AHBL – 2020 PARKS, RECREATION, AND OPEN SPACES (PROS)

The City was due for a Parks, Recreation, and Open Spaces plan update in 2020. For the City to be eligible for any grant funding the update was needed to be completed by March 1. Nicole Stickney and MillieAnne VanDevender from AHBL had put together a timeline that would help the City achieve the goal. A Public Workshop hosted by the Park & Recreation Board was scheduled for January 7th to kick off the public involvement in the plan update process. The intent was to have the 2020 Plan Update to Council at the February 3rd Council Meeting for a Public Hearing and adoption. If the City was awarded any grant funding the project would then take place in 2021.

Motion: Mayor Pro Tem Minor moved to approve the 2020 Parks, Recreation, and Open Spaces (PROS) plan scope of work and revised AHBL, Inc Professional Services Agreement. Councilmember Escalera seconded motion. Motion carried unanimously.

AHBL – CRITICAL AREAS ORDINANCES UPDATE PROPOSAL

As discussed the Growth Management Act (GMA) provided that each Washington city and county must periodically review and, if needed, revise its comprehensive plan and development regulations every eight years to ensure that they comply with the GMA, as per the schedule provided in RCW 36.70A.130 called Mandatory “periodic update”. The City was due for an annual comprehensive plan amendment in June of 2018 and a Public Hearing was expected to take place on January 21st to adopt the Comp Plan update. With the Comprehensive update, all jurisdictions were required to review, evaluate, and, if necessary, revise their critical areas ordinances according to the update schedule. Cities were required to develop policies and development regulations to protect the functions and values of critical areas using the best available science. This was required in order to preserve the natural environment, wildlife habitats, and sources of fresh drinking water. Critical areas regulations also encouraged public safety by limiting development in areas prone to natural hazards like floods and landslides. A proposal agreement was provided to Council from AHBL to allow to help the City with the required Critical Areas Ordinance Update.

Motion: Councilmember Escalera moved to approve the Connell Critical Areas Ordinance Update Proposal from AHBL. Councilmember White seconded motion. Motion carried unanimously.

RESOLUTION NO. 2019-07 – 2020 AMENDING THE 2020 SALARY SCHEDULE

Public Works Director Hallie Tuck proposed a promotion for Kim Phanthavong from Maintenance II to Maintenance III/Water Operator. She had been performing duties associated with water operations and received her Water Operators certification on November 22, 2019. Provided to Council was Resolution 2019-07 which included the amendment of this position and the monthly salary range for the salary schedule of 2020.

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Motion: Councilmember Escalera moved to approve Resolution No. 2019-07 amending the 2020 Salary Schedule. Mayor Pro Tem Minor seconded motion. Motion carried unanimously.

ORDINANCE NO. 1003-2019 – ADOPTION OF 2020 FISCAL YEAR BUDGET

The City’s 2020 Final Budget was presented to Council for consideration and adoption. State law required the legislative body to adopt the budget no later than December 31st. The Council held the required number and types of public hearings related to the budget and adopted an employee salary resolution and property tax levy ordinance for 2020. Since the Final Budget Hearing presentation, the only change that was made to the budget was the addition of \$20,000 overall in expenditures for two new servers.

The Summary of the 2020 Fiscal Year Budget were as follows:

Fund	Revenues	Expenditures
• 001 General Fund	\$4,216,400.00	\$4,216,400.00
• 002 General Reserve Fund	\$1,690,850.00	\$1,690,850.00
• 101 Street	\$619,500.00	\$619,500.00
• 104 Hotel/Motel Tax	\$63,200.00	\$63,200.00
• 111 General Support Fund	\$1,501,200.00	\$1,501,200.00
• 300 Capital Facilities Fund	\$444,100.00	\$444,100.00
• 401 Water Fund	\$2,693,300.00	\$2,693,300.00
• 402 Sewer Fund	\$3,722,000.00	\$3,722,000.00
• 403 Solid Waste Fund	\$136,000.00	\$136,000.00
• 404 Water Emergency Fund	\$200,000.00	\$200,000.00
• 406 Sewer Emergency Fund	\$200,000.00	\$200,000.00
• 414 DWSRF Loan (CTED)	\$24,590.00	\$24,590.00
• 633 State Remittance Fund	\$57,550.00	\$57,550.00
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	Total \$15,568,690.00	\$15,568,690.00

Motion: Mayor Pro Tem Minor moved to approve Ordinance No. 1003-2019 adopting the 2020 Fiscal Year Budget. Councilmember Barrera seconded motion. Motion carried unanimously.

RESOLUTION NO. 2019-08 – INTENT SHB 1406

Deputy City Clerk Marissa Ortiz detailed that during the 2019 legislative session the legislator passed Substitute House Bill 1406 which would provide a new affordable housing revenue sharing program for cities and counties that chose to participate. The program would represent an additional source of funding to address housing needs in the City. The revenue would be a credit against the state share of sales taxes collected within the City at the rate of 6.5%, not increasing the tax rate for consumers. The state would share their portion of the sales use tax with local jurisdictions to address affordable housing. Two levels for the rebate were .0073% or .0146%, the higher rate required that a city or county also adopt a qualifying local tax under RCW 84.52.105, RCW 82.14.530, RCW 82.14.460 and/or RCW 84.55.050. The City of Connell had not adopted any of the qualifying local tax options. The City would be eligible for the higher rate if Franklin County decided not to participate in the program. The legislation was not clear on that option.

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Motion: Mayor Pro Tem Minor moved to adopt Resolution No. 2019-08 declaring the intent to authorize a sale and use tax for affordable and supportive housing in accordance with Substitute House Bill 1406. Councilmember Barrera seconded motion. Motion carried unanimously.

TIB AGREEMENT – FY 2021 SEAL COAT PROJECT

Public Works Director Hallie Tuck provided Council with the Transportation Improvement Board (TIB) Agreement for the construction of Fiscal Year 2021 Seal Coat Project, Multiple Locations. The project would chip seal the areas of North 5th and Franklin Streets after the water replacement project was complete. The grant was for \$40,364 with a city match of \$2,124.

Motion: Mayor Pro Tem Minor moved to approve the Transportation Improvement Board Agreement for FY 2021 Seal Coat Project. Councilmember Escalera seconded motion. Motion carried unanimously.

BAILIE – PETITION FOR DE-ANNEXATION

For Council's review was a petition for a De-Annexation that the City received from Abundancia LLC (Roger Bailie) on November 12, 2019 for Parcel No. 106430015. The petition was validated as sufficient by the Franklin County Assessor on November 18, 2019. Per RCW 35A.16.080, proceedings for excluding agricultural land from the boundaries of a non-charter code city may be commenced by filing of a petition. The petition must be determined to be sufficient per RCW 35A.01.040. The next step was for Council to set a date for a public hearing.

Motion: Mayor Pro Tem Minor moved to set a Public Hearing for January 6th for the purpose of considering a petition for de-annexation as proposed by Abundancia LLC. Councilmember Escalera seconded motion. Motion carried unanimously.

CITY COUNCIL CLOSING REMARKS

Joe Escalera – made a proposal for a wage increase in the public works department & for the Council. He also thanked councilmembers Kathie Silva and Ray Minor for their service to the City.

Ray Minor – expressed his appreciation for his time as Councilmember.

MEETING ADJOURNED

There being no further business before the City Council of Connell Mayor Barrow adjourned the meeting at 6:59 pm.

ATTEST: _____
Marissa Ortiz, Deputy City Clerk

Lee Barrow, Mayor