

MEETING OF THE CITY OF CONNELL, WASHINGTON  
CONNELL, FRANKLIN COUNTY, WASHINGTON  
November 19, 2018

The regular semi-monthly meeting of the Connell City Council was called to order by Mayor Barrow at 6:00 pm in the City Hall and was opened with the Pledge of Allegiance.

ROLL CALL

PRESENT: Mayor Lee Barrow and Councilmember's: Mayor Pro Tem Ray Minor, John White, Patricia Barrera and Joe Escalera.

EXCUSED: Councilmember Barrera moved to excuse Councilmember Kathie Silva. Councilmember Escalera seconded motion. Motion carried unanimously.

STAFF: City Administrator Maria Peña, Deputy City Clerk Marissa Ortiz, Assistant Public Works Director Assistant Hallie Tuck, Police Chief Chris Turner, Deputy Treasurer Genesis Bernal, Fire Chief Chris Schulte and City Attorney Dan Hultgrenn.

CONSENT CALENDAR

**Motion:** Mayor Pro Tem Minor moved to approve the consent calendar as presented:

- a) Minutes of the Regular Council Meeting November 5, 2018
- b) Accounts payable 11/19/18 for \$133,007.12
- c) Payroll Register 10/31/18 – 11/05/18 for \$89,198.10

Councilmember Escalera seconded motion. Motion carried unanimously.

APPROVAL OF AGENDA

**Motion:** Councilmember White moved to approve the agenda as presented. Mayor Pro Tem Minor seconded motion. Motion carried unanimously.

ORDER OF BUSINESS

PUBLIC HEARING – 2019 FINAL BUDGET

Mayor Barrow recessed the regular meeting at 6:02 pm and opened a Public Hearing to allow for comment and discussion in regards to the 2019 Final Budget.

STAFF REPORT: State law required cities to hold at least two public hearings prior to adopting the budget. The City of Connell had previously held the amount required with this public hearing being the final. City Administrator Maria Peña provided for review and discussion a balanced 2019 Fiscal Year Final Budget with additional changes mentioned at the previous public hearing held on November 5, 2018. Budget changes could still be made up until the final 2018 budget was adopted by Council.

COUNCILMEMBERS COMMENT PORTION OF THE HEARING:

None

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PUBLIC COMMENT:

Regina Grassl stated she was present on behalf of the senior citizens who weren't able to attend the meeting. She inquired about various expenditures in the budget.

Mayor Barrow closed the hearing and opened the regular meeting at 6:29 pm.

RESOLUTION NO. 2018-10 MULTI-HAZARD MITIGATION PLAN

Fire Chief Chris Schulte presented the Franklin County Hazard Mitigation Plan. It was developed, written, and adopted as a multijurisdictional, hazard mitigation plan for the benefit of the following entities: Franklin County, City of Connell, City of Kahlotus, City of Pasco and City of Mesa. The primary purpose of hazard mitigation was to identify community policies, actions, and tools for implementation over the long term. These would result in a reduction in risk and potential for future losses across the community. This was accomplished by using a systematic process of learning about the hazards that can affect the community, setting clear goals, identifying appropriate actions, following through with an effective mitigation strategy, and keeping the plan current. He added that this was a five year revisit of the existing plan with minor changes.

**Motion:** Mayor Pro Tem Minor moved to approve Resolution No. 2018-10 declaring support for and adoption of Franklin County Wa. Multi-Hazard Mitigation Plan. Councilmember Barrera seconded motion. Motion carried unanimously.

FCS – UTILITY RATE UPDATE AGREEMENT

City Administrator Maria Peña stated the attached Agreement provided help with assessment of the city's utility rates for water and sewer as presented at the September 17, 2018 council meeting. The Financial Consulting Solutions Group (FCS) contract agreement provided for the initial gathering of data, assessing the City's revenues, and attending a council meeting to provide information. It did not provide for the finished project. \$14,000 was included in the 2018 budget for the study which would cover the cost of this agreement. An additional \$16,000 was included in the 2019 Budget for the completion of the analysis. When the initial work was complete a new agreement would be presented for the remaining services.

**Motion:** Councilmember Barrera moved to approve the Mayor to sign the Utility Rate Update Agreement with FCS. Councilmember Escalera seconded motion. Motion carried unanimously.

ANDERSON PERRY & ASSOCIATES, INC. – SUPPLEMENTAL AGREEMENT NO. 2  
(COLUMBIA AVE. CHIP SEAL PROJECT)

Assistant Public Works Director Hallie Tuck stated this supplemental agreement was to cover costs of the remaining closeout work for the Columbia Avenue Surface Restoration Project. It included the necessary for providing construction engineering services for project documentation and closeout. The total project would increase by \$10,000. This increased the total agreement from \$25,000 to \$35,000. Completion of services was anticipated by April 30, 2019.

**Motion:** Mayor Pro Tem Minor moved to approve Supplemental Agreement No. 2 for the Columbia Avenue Surface Restoration Project. Councilmember White seconded motion. Motion carried unanimously.

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2018 HOLIDAY SCHEDULE

Deputy City Clerk Marissa Ortiz announced the upcoming 2018 Holiday schedule. For the Thanksgiving Holiday City offices closed early at 2:00 p.m. on November 21, 2018 and would be closed on November 22 & 23, 2018. For the Christmas Holiday City offices would also close early at 2:00 p.m. on December 21, 2018 and be closed on December 24 & 25, 2018.

DEPARTMENT REPORTS

Assistant Public Works Director – Hallie Tuck

1. Reported that the city's new HVAC service provider, Jordan Mechanical Group had completed the city's first HVAC check.

MEETING RECESSED

Mayor Barrow recessed the regular meeting at 6:52 pm to go into Executive session for 15 minutes to consider the minimum price at which real estate will be offered for sale and to discuss the acquisition of property in regards to the real estate that was being offered for sale.

City Attorney Dan Hultgrenn announced that the mayor had extended the Executive session 10 minutes.

MEETING RECONVENED

Mayor Barrow called the regular meeting back to order at 7:17 pm.

CITIZEN COMMENT/NON-AGENDA ITEMS

Regina Grassl – Reiterated the reason she was present during the public hearing.

CITY COUNCIL CLOSING REMARKS

Councilmember White – Stated the City was lacking garbage cans in certain areas on Main Street.

Mayor Pro Tem Minor – Appreciated the help he receives from staff.

Councilmember Barrera – Valued Regina Grassl's presence during the public hearing.

Councilmember Escalera – Thanked Regina Grassl for attending the Public Hearing and wished everyone a great Thanksgiving Holiday.

MEETING ADJOURNED

There being no further business before the City Council of Connell Mayor Barrow adjourned the meeting at 7:21 pm.

ATTEST: \_\_\_\_\_  
Marissa Ortiz, Deputy City Clerk

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Lee Barrow, Mayor