

MEETING OF THE CITY OF CONNELL, WASHINGTON
CONNELL, FRANKLIN COUNTY, WASHINGTON
November 04, 2019

The Regular meeting of the Connell City Council was called to order by Mayor Barrow at 6:00 pm in the City Hall and was opened with the Pledge of Allegiance.

ROLL CALL

PRESENT: Mayor Lee Barrow and Councilmember's: Mayor Pro Tem Ray Minor, Kathie Silva, Pat Barrera and Joe Escalera.

STAFF: City Administrator Maria Peña, Deputy City Clerk Marissa Ortiz, Police Chief Chris Turner, Deputy City Treasurer Genesis Bernal and City Attorney Dan Hultgrenn.

EXCUSED: Councilmember Silva moved to excuse Councilmember John White.
Councilmember Escalera seconded motion. Motion carried unanimously.

CONSENT CALENDAR

Motion: Mayor Pro Tem Minor moved to approve the consent calendar as presented:

- a) Minutes of the Regular Council Meeting October 21, 2019
- b) Application for Payment No.5 – 2019 Street Improvements for \$68,255.65
- c) Accounts payable 11/04/19 for \$116,275.71
- d) Check Register 10/29/19 for \$1.47
- e) Check Register 11/01/19 for \$212.24
- f) Payroll Register 10/31/19 for \$626.67

Councilmember Barrera seconded motion. Motion carried unanimously.

APPROVAL OF AGENDA

Motion: Councilmember Silva moved to approve the agenda as presented. Councilmember Barrera seconded motion. Motion carried unanimously.

ORDER OF BUSINESS

SWIMMING POOL ASSESSMENT REPORT – ALSC

Rustin Hall addressed Council and discussed the findings for the swimming pool assessment that was conducted to help determine the life expectancy of the City's pool. Sixty recommendations were identified and were presented in a prioritized list. With major work, it was expected that the current facility could be operational for another 15 to 20 years. Considering all the recommendations listed by ALSC, the cost would be \$756,000. The proposed 2020 budget included a budget of \$200,000 for pool improvements, council was not opposed.

PUBLIC HEARING – 2020 FY PRELIMINARY BUDGET

Mayor Barrow recessed the regular meeting at 6:31 pm and opened a Public Hearing to allow for comment and discussion of the 2020 Fiscal Year Preliminary Budget.

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STAFF REPORT: City Administrator Maria Peña provided Council with the detailed preliminary budget for fiscal year 2020. She stated incorporated into the preliminary budget was a 1% property tax increase, a 2% cola for non- union staff, and a slight increase to benefits for State Paid Medical Leave. Administrator Peña advised that she had added an additional \$10,000 to the budget to update the Park & Rec Comprehensive Plan, which was due for an update in 2020. The Budget Comparison reflected the addition.

The projections for the 2020 Preliminary Budget were as follows:

Fund	Revenues	Expenditures
• 001 General Fund	\$4,191,400.00	\$4,191,400.00
• 002 General Reserve Fund	\$1,694,350.00	\$1,691,350.00
• 101 Street	\$616,500.00	\$619,500.00
• 104 Hotel/Motel Tax	\$63,200.00	\$63,200.00
• 111 General Support Fund	\$1,501,200.00	\$1,501,200.00
• 300 Capital Facilities Fund	\$444,100.00	\$444,100.00
• 401 Water Fund	\$2,693,300.00	\$2,693,300.00
• 402 Sewer Fund	\$3,722,000.00	\$3,722,000.00
• 403 Solid Waste Fund	\$136,000.00	\$136,000.00
• 404 Water Emergency Fund	\$200,000.00	\$200,000.00
• 406 Sewer Emergency Fund	\$200,000.00	\$200,000.00
• 414 DWSRF Loan (CTED)	\$24,590.00	\$24,590.00
• 633 State Remittance Fund	\$57,550.00	\$57,550.00
Total	\$15,544,190.00	

PUBLIC COMMENT:

Burl Booker questioned when the deadline was to make budget adjustments.

COUNCILMEMBERS COMMENT PORTION OF THE HEARING:

Mayor Pro Tem Minor made an inquiry on the Farm Loan debt.

Mayor Barrow closed the hearing and opened the regular meeting at 6:46 p.m.

RESOLUTION NO. 2019 - 06 SALARY SCHEDULE 2020

In conjunction with the adoption of the 2020 Budget, Resolution No. 2019-06 was provided, and it would set the salary schedule for City employees in the coming year. The schedule set the monthly salary range that employees within the relevant classifications may be paid. Employees could be paid anywhere within the range limits of their classifications in accordance with the personnel policies, collective bargaining agreement, and administrative approval. The salary matrix reflected a 2% Cost of Living Adjustment (COLA) upon the current 2019 salary matrix which had been established by council for Non-Union employees. The Union salary negotiations had not been finalized, therefore salaries set forth reflected a 0% Cost of Living Adjustment (COLA) upon the current 2019 Union salary matrix. Employee salaries were also reflective of the increase by range and step; and various other adjustments as presented by department heads or by contract approved by council.

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Motion: Councilmember Silva moved to approve Resolution No. 2019-06 authorizing the 2020 Salary Schedule. Mayor Pro Tem Minor seconded motion. Motion carried unanimously.

AMENDED TASK ORDER FOR COYOTE FLATS REVIEW – ANDERSON PERRY & ASSOCIATES

At the October 21, 2019 meeting Council requested that an amount figure was necessary before approval of this Task Order. Provided was an amended Task Order authorizing Anderson Perry & Associates to complete the review of the Coyote Flats Preliminary Plat. The updated Task Order included compensation not to exceed \$5,000, in accordance with the Engineer's current hourly fee schedule provided.

Motion: Councilmember Barrera moved to approve the Task Order for Engineering Services on the Coyote Flats Review, not to exceed \$5,000. Mayor Pro Tem Minor seconded motion. Motion carried unanimously.

FCS – UTILITY RATE UPDATE AGREEMENT

For Council's review was an updated agreement for the Water/Sewer rate study. On November 11, 2018 a regular council meeting was held, and Council approved an agreement that provided for the initial gathering of data and assessment of the City's revenues. The agreement did not provide for the finished project. The study had taken longer than expected, but the City requested for additional analysis for water usage at the City Farm. The updated agreement provided for the additional work as well as for the finished study for an additional expense of \$17,300. The completion of the project was estimated to be done no later than June 30, 2020.

Motion: Councilmember Silva moved to approve the Mayor to sign Contract Amendment #1 for the Utility Rate Update Agreement with FCS. Mayor Pro Tem Minor seconded motion. Motion carried unanimously.

SURPLUS LIBRARY SHELVING

The Mid-Columbia Library Connell Branch would be installing new shelving units and painting the inside of the library building. The new shelves would be able to better accommodate books and materials in the library. Staff requested that the City be allowed to surplus 34 shelving units. The City had no need for the shelves, and it would be an inconvenience to have to store them.

Motion: Mayor Pro Tem Minor moved to authorize the surplus of the 34 shelves at the Mid-Columbia Library Connell Branch. Councilmember Barrera seconded motion. Motion carried unanimously.

MEETING RECESSED

Mayor Barrow recessed the regular meeting at 6:59 pm to go into Executive session for 10 minutes to discuss the acquisition of real estate.

Mayor Barrow extended the executive meeting 5 minutes.

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MEETING RECONVENED

Mayor Barrow called the regular meeting back to order at 7:14 pm.

MEETING ADJOURNED

There being no further business before the City Council of Connell Mayor Barrow adjourned the meeting at 7:17 pm.

ATTEST: _____
Marissa Ortiz, Deputy City Clerk

Lee Barrow, Mayor