

MEETING OF THE CITY OF CONNELL, WASHINGTON
CONNELL, FRANKLIN COUNTY, WASHINGTON
October 21, 2019

The Regular meeting of the Connell City Council was called to order by Mayor Barrow at 6:00 pm in the City Hall and was opened with the Pledge of Allegiance.

ROLL CALL

PRESENT: Mayor Lee Barrow and Councilmember's: John White, Mayor Pro Tem Ray Minor, Kathie Silva, Pat Barrera and Joe Escalera.

STAFF: City Administrator Maria Peña, Deputy City Clerk Marissa Ortiz, Police Chief Chris Turner, Fire Chief Ken Woffenden and City Attorney Dan Hultgrenn.

CONSENT CALENDAR

Motion: Mayor Pro Tem Minor moved to approve the consent calendar as presented:

- a) Minutes of the Regular Council Meeting September 16, 2019
- b) Application for Payment No.4 – 2019 Street Improvements for \$143,228.60
- c) Accounts payable 10/21/19 for \$269,998.70
- d) Check Register 9/18/19 for \$7,901.17
- e) Check Register 10/1/19 for \$212.24
- f) Check Register 10/07/19 for \$153,440.20
- g) Payroll Register 9/15/19 – 9/20/19 for \$65,455.39
- h) Payroll Register 9/30/19 – 10/04/19 for \$96,441.58
- i) Payroll Register 10/15/19 – 10/18/19 for \$62,509.87

Councilmember Silva seconded motion. Motion carried unanimously.

APPROVAL OF AGENDA

Motion: Mayor Pro Tem Minor moved to approve the agenda as amended:(*removal of item #13-Franklin Co. Emergency Management Professional Services Contract*). Councilmember Barrera seconded motion. Motion carried unanimously.

ORDER OF BUSINESS

PUBLIC HEARING – 2020 REVENUE SOURCES AND AD VALOREM PROPERTY TAXES

Mayor Barrow recessed the regular meeting at 6:02 pm and opened a Public Hearing to allow for purpose of considering Revenue Sources and Ad Valorem Property taxes for the 2020 fiscal year budget.

STAFF REPORT: City Administrator Maria Peña provided Council with detailed revenue projections for the 2020 proposed preliminary budget. She stated the City was allowed to increase the total levy amount by 1% annually. The projections for 2020 included the 1% increase. City Administrator Peña summarized the proposed preliminary budget revenue totals.

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Fund	Revenues
• 001 General Fund	\$4,181,400.00
• 002 General Reserve Fund	\$1,694,350.00
• 101 Street	\$616,500.00
• 104 Hotel/Motel Tax	\$63,200.00
• 111 General Support Fund	\$1,501,200.00
• 300 Capital Facilities Fund	\$444,100.00
• 401 Water Fund	\$2,693,300.00
• 402 Sewer Fund	\$3,722,000.00
• 403 Solid Waste Fund	\$136,000.00
• 404 Water Emergency Fund	\$200,000.00
• 406 Sewer Emergency Fund	\$200,000.00
• 414 DWSRF Loan (CTED)	\$24,590.00
• 633 State Remittance Fund	\$57,550.00
Total	\$15,534,190.00

PUBLIC COMMENT:

None

COUNCILMEMBERS COMMENT PORTION OF THE HEARING:

Mayor Pro Tem Minor commented on how the actual levy amount increase every year could be helpful to the City.

Mayor Barrow closed the hearing and opened the regular meeting at 6:14 p.m.

ORDINANCE NO. 1000-2019 AD VALOREM PROPERTY TAXES

Ordinance No. 1000-2019 was enclosed for Council's review. This Ordinance set the dollar amount of the increase over the actual levy amount from the previous year at \$4,964.70 which was a percentage increase of 1%. This did not include additional revenue resulting from new construction or property improvements.

Motion: Mayor Pro Tem Minor moved to adopt Ordinance No. 1000-2019 setting the 2020 AD Valorem General Property Taxes. Councilmember Escalera seconded motion. (3-2 vote) Motion carried unanimously.

TENNIS COURT DISCUSSION

Previously the Park & Recreation Board had made a recommendation to the Council to surplus the tennis court lots. Council requested that the Board do further research and receive public comment. Staff advertised in the Franklin County Graphic requesting the public to attend the Council meeting to offer input on what they would like to see done with the tennis courts. A few members of the community were present and spoke on the subject; as to the future use, where the proceeds of a sale would go, how the site looked condemned and not kept up. No decision was agreed upon.

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TASK ORDER FOR COYOTE FLATS REVIEW – ANDERSON PERRY & ASSOCIATES

Attached was the Task Order authorizing Anderson Perry & Associates, Inc. to complete the review of the Coyote Flats Preliminary Plat. With the Task Order Anderson Perry & Associates would complete a review of the Master Plan and Preliminary Plat documents for the proposed Coyote Flats development. This Plat was located west of and adjacent to the US-395 right of way. Not included under compensation was a do not exceed amount figure, Council suggested a dollar amount was needed before approval.

TABLED – Council requested a specific amount figure.

CHIEF OF POLICE CONTRACT

Attached for Council’s review and discussion was the renewal for the Chief of Police contract. Changes reflected deletions which were seen in red strike-through and additions which were seen in blue underlined.

Motion: Councilmember Escalera moved to approve the Chief of Police Contract between the City of Connell and Chief of Police Chris Turner. Councilmember Silva seconded motion. Motion carried unanimously.

INTERAGENCY AGREEMENT, WA STATE DEPARTMENT OF ENTERPRISE SERVICES
Apollo Solution Group had previously given Council a presentation regarding energy savings. Provided for Council’s review was an interagency agreement with Washington State Department of Enterprise Services. The agreement would allow the City to schedule a free energy audit that would give the City of Connell recommendations on projects that could be pursued in the future.

Motion: Councilmember Silva moved to enter into the Interagency Agreement between the City of Connell and Washington State Department of Enterprises Services. Mayor Pro Tem Minor seconded motion. Motion carried unanimously.

FRANKLIN CO EMERGENCY MANAGEMENT CONTRACT

TABLED

PROPOSED STREET CLOSURE FOR A COMMUNITY TRUNK OR TREAT

Provided was a letter from Katrina Kunkel, business owner for Kaffrin’s. Mrs. Kunkel requested to close West Borah Street for a Community Trunk or Treat event. The area requested to be closed was the parking area between Kaffrin’s and the American Legion buildings. The event would take place on October 31, 2019. Mrs. Kunkel was present and asked to make changes to the proposed street closure and extend it from Columbia Ave. between Borah and Franklin streets. The intention was to combine and have more members of the community participate in this event.

Council was not opposed, and the Consensus was to allow the proposed street closure.

FORMER ANG CLINIC DISCUSSION

City Administrator Maria Peña reported she was approached by Judy Booker. Mrs. Booker requested that the City allow the former Ang Clinic building to be used for dry food storage from

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December 1st until approximately December 20th. She planned on having a food drive to supply food to about 50 elementary school families who needed help with food while the children were home during Christmas break. An area was needed where large amounts of non-perishable foods could be stored and then boxed up to be given to the families.

Motion: Councilmember Silva moved to approve the use of the former Ang Clinic building for the Christmas food giveaway. Councilmember Barrera seconded motion. Motion carried unanimously.

CHANGE ORDER #2 FOR STREET IMPROVEMENTS PROJECT

Provided was Change Order #2, the change was necessary to add a small drywell on East Davis Street to infiltrate the water. After the contractor installed the curb it became apparent that the new curb was creating a large puddle where it connected to the existing curb and gutter. TIB had approved to complete this installation for the total amount of \$3,000 of which TIB would cover 90% and the City 10% of the cost.

Motion: Councilmember Silva moved to approve Change Order #2 in the amount of \$3,000. Mayor Pro Tem Minor seconded motion. Motion carried unanimously.

DEPARTMENT REPORTS

City Administrator Maria Peña –

1. Announced that ALSC Architects would be present at the following Regular Council Meeting on November 4, 2019. They would conduct a presentation to update Council on the Pool Facilities Assessment.

MEETING RECESSED

Mayor Barrow recessed the regular meeting at 7:09 pm to go into Executive session for 10 minutes to consider the selection of a site or the acquisition of real estate.

MEETING RECONVENED

Mayor Barrow called the regular meeting back to order at 7:19 pm.

MEETING ADJOURNED

There being no further business before the City Council of Connell Mayor Barrow adjourned the meeting at 7:23 pm.

ATTEST: _____
Marissa Ortiz, Deputy City Clerk

Lee Barrow, Mayor