

MEETING OF THE CITY OF CONNELL, WASHINGTON
CONNELL, FRANKLIN COUNTY, WASHINGTON

October 17, 2016

The regular semi-monthly, meeting of the Connell City Council was called to order by Mayor Blackwell at 6:00 pm in the City Hall and was opened with the Pledge of Allegiance.

ROLL CALL

PRESENT: Mayor Bruce Blackwell, Mayor Pro Tem Huber, and Councilmember's: Ray Minor, Katherine Silva, and Rhonda Quinton. Councilmember Joe Escalera arrived late at 6:28 pm.

STAFF: City Administrator Maria Peña, Clerk/Treasurer Rose Courneya, Public Works Director Larry Turner, Police Chief Chris Turner, Accounting Clerk Marissa Canales and Attorney Dan Hultgrenn.

VISITORS: Franklin County Graphic; Kathy Bingham, Citizen; John Linder.

CORRESPONDENCE/PRESENTATIONS/APPOINTMENTS

Mayor Blackwell stated correspondence was sent from the Franklin County Planning and Building Department for a preliminary plat subdivision.

CONSENT CALENDAR

Motion: Mayor Pro Tem Monty moved to approve the Consent Calendar as listed:

- a) Minutes of the Regular Council Meeting October 3, 2016
- b) Check Register October 17, 2016 for \$215.08
- c) Accounts Payable October 17, 2016 for \$172,743.10
- d) Payroll Check Register 9/30/16-10/05/16 for \$82,105.43

Councilmember Minor seconded motion. Motion carried unanimously.

APPROVAL OF AGENDA

Motion: Councilmember Minor moved to approve the agenda with the table of item #9. Mayor Pro Tem Huber seconded motion. Motion carried unanimously.

ORDER OF BUSINESS

PUBLIC HEARING ON 2017 FISCAL YEAR PRELIMINARY BUDGET

Mayor Blackwell recessed the regular meeting at 6:03 pm and opened a Public Hearing to allow for comment from the public in regards to consider 2017 Fiscal Year Preliminary Budget.

STAFF REPORT: City Clerk/Treasurer Rose Courneya provided council for their review and discussion with the preliminary budget for fiscal year 2017. Clerk/Treasurer Courneya reported there would be a 1% COLA for all non-union employees and union employees were still under negotiations. The General Fund proposed budget currently had a deficit of -\$27,030. In the Pool and Parks fund the Park and Recreation Director was removed from the budget and the pool

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would run with no heat, no slides and limited hours .The Parks budget would be \$84,700 and the pool budget for 2017 would be \$55,300. She included current revenues and expenditures for 2016. City Clerk/Treasurer Courneya explained the calculations for 2016 year end totals.

PUBLIC COMMENTS: None

COUNCILMEMBERS COMMENT PORTION OF THE HEARING: None

Mayor Blackwell closed the hearing and opened regular meeting at 6:24 pm.

HVAC AGREEMENT

Public Works Director Larry Turner informed council that currently the city had a two year HVAC service contract agreement in place with Campbell & Company but expired at the end of October. He had received three quotes from a few other companies and attached them for council's consideration. The three quotes were from Campbell & Co., Divco, and Bruce Inc. He believed that all three are very reputable and would provide excellent service. He recommended to renew the HVAC service contract with Campbell & Company.

Motion: Councilmember Silva moved to approve the HVAC service agreement contract for a 2 year period with Campbell & Company. Councilmember Minor seconded motion. Motion carried unanimously.

ANDERSON PERRY GENERAL ENGINEERING SERVICES TASK ORDER

Tabled

Motion: Mayor Pro Tem Huber moved to defer action to a later date. Councilmember Escalera seconded motion. Motion carried unanimously.

SALE OF CITY PROPERTY PARCEL NO. 109801010

City Administrator Maria Peña stated that she was approached by a member of the Bethany Baptist Church in regards to them purchasing the land located directly behind their church at 338 E Borah. They currently owned the three parcels adjacent to the City parcel. City Administrator Peña provided an attached map to show council the exact location. She informed council that the first step was to determine if the City should sell the parcel. If they desired to sell the City would need to declare it as a surplus and establish an asking price.

By consensus, Council agreed to move forward and proceed to sell the parcel.

TELCO WIRING & REPAIR-ANTENNA SITE LEASE AGREEMENT

Mayor Blackwell reminded Council that at the last Council Meeting held on October 3, 2016 they approved a Request for Proposal from Telco Wiring & Repair for the siting of a wireless internet system on the City's .5 million gallon water reservoir north of the Elementary School. He explained the next step would be the approval of an Antenna Site Lease Agreement with Telco. The term would be for three years with a monthly rental fee paid to the City of \$100.00. Mayor Blackwell confirmed that City Attorney Hultgrenn reviewed the agreement and had approved it as to form.

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Motion: Councilmember Minor moved to approve the Antenna Site Lease Agreement with Telco Wiring & Repair. Councilmember Quinton seconded motion. Motion carried unanimously

COMMITTEE / DEPARTMENT REPORTS

CITY ADMINISTRATOR- Maria Peña

1. Reminded council she is working on setting up a process for goal setting and review for a Council Retreat.
2. Connell University is coming and Fire Chief Schulte would present Nov. 14, 2016.
- 3 Suggested to each department to provide council with written reports.

PUBLIC WORKS- Larry Turner

1. Winterized all parks and all irrigation water has been shut off.
2. Replaced the roof on the bathroom structure at Striker Park and in process of patching Clark Park bathroom structure next.

POLICE CHIEF- Chris Turner

1. Interviewed potential police officer candidates for the vacant police department position.

MEETING RECESSED

Mayor Blackwell recessed the regular meeting at 6:42 pm to go into Executive session for 10 minutes to consider the selection of a site or the acquisition of real estate by lease or purchase.

MEETING RECONVENED

Mayor Blackwell called the regular meeting back to order at 6:54 pm.

MEETING ADJOURNED

There being no further business before the City Council of Connell Mayor Blackwell adjourned the meeting at 6:54 pm.

ATTEST: _____
Marissa Canales, Accounting Clerk

Bruce Blackwell, Mayor