

MEETING OF THE CITY OF CONNELL, WASHINGTON
CONNELL, FRANKLIN COUNTY, WASHINGTON
October 15, 2018

The regular semi-monthly meeting of the Connell City Council was called to order by Mayor Barrow at 6:00 pm in the City Hall and was opened with the Pledge of Allegiance.

ROLL CALL

PRESENT: Mayor Lee Barrow and Councilmember's: Mayor Pro Tem Ray Minor, John White, Kathie Silva, Patricia Barrera and Joe Escalera.

STAFF: City Administrator Maria Peña, Deputy City Clerk Marissa Ortiz, Assistant Public Works Director Assistant Hallie Tuck, Police Chief Chris Turner, Fire Chief Chris Schulte, Deputy Treasurer Genesis Bernal and City Attorney Dan Hultgrenn.

CORRESPONDENCE

Mayor Lee Barrow stated the Washington State Liquor and Cannabis Board sent the City a liquor renewal for El Jazmin LLC, located at 704 South Columbia, Connell WA.

CONSENT CALENDAR

Motion: Councilmember Escalera moved to approve the consent calendar as presented:

- a) Minutes of the Regular Council Meeting October 1, 2018
- b) Accounts payable 10/15/18 for \$115,978.02
- c) Check Register 10/01/18 for 209.72
- d) Payroll Register 9/30/18 – 10/05/18 for \$95,017.14

Councilmember Barrera seconded motion. Motion carried unanimously.

APPROVAL OF AGENDA

Motion: Councilmember Silva moved to approve the agenda as presented. Mayor Pro Tem Minor seconded motion. Motion carried unanimously.

ORDER OF BUSINESS

PUBLIC HEARING – 2019 FY PRELIMINARY BUDGET

Mayor Barrow opened a Public Hearing at 6:02 pm for the purpose of considering Revenue Sources and Ad Valorem Property taxes for the 2019 fiscal year budget.

STAFF REPORT: Provided for Council's review were the detailed revenue projections for the 2019 proposed preliminary budget. The City was allowed to increase the total levy amount by 1% annually. The projections included beginning fund balances with the 1% increase. City Administrator Maria Peña read through the proposed preliminary budget revenue totals.

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Fund	Revenues
• 001 General Fund	\$3,335,900.00
• 002 General Reserve Fund	\$1,520,150.00
• 101 Street	\$1,719,900.00
• 104 Hotel/Motel Tax	\$55,200.00
• 111 General Support Fund	\$1,359,600.00
• 300 Capital Facilities Fund	\$392,100.00
• 401 Water Fund	\$2,353,500.00
• 402 Sewer Fund	\$2,711,000.00
• 403 Solid Waste Fund	\$133,500.00
• 404 Water Emergency Fund	\$200,000.00
• 414 DWSRF Loan (CTED)	\$25,200.00
• 633 State Remittance Fund	\$57,550.00
Total	\$13,863,600.00

PUBLIC COMMENT:

Burl Booker inquired about the total revenue amount in the Hotel/Motel fund.

COUNCILMEMBERS COMMENT PORTION OF THE HEARING:

None

Mayor Barrow closed the hearing and opened the regular meeting at 6:09 pm.

ORDINANCE NO. 994-2018– AD VALOREM PROPERTY TAXES

Ordinance No. 994-2018 was enclosed for Council’s review. This ordinance set the dollar amount of the increase over the actual levy amount from the previous year at \$4,791.75 which was a percentage increase of 1%. This did not include additional revenue resulting from new construction or property improvements.

Motion: Councilmember White moved to adopt Ordinance No. 994-2018 setting the 2019 AD Valorem General Property Taxes. Councilmember Silva seconded motion. Motion carried unanimously.

HVAC SERVICE AGREEMENT

Public Works Director Assistant Hallie Tuck stated the current HVAC service agreement with Campbell & Co. would end October 31, 2018. Three quotes were provided for Council’s consideration. The three quotes were from Campbell & Co., Total Energy, and Jordan Mechanical Group (JMG). The lowest quote came in at \$2,400 per year for a two year contract from Jordan Mechanical Group (JMG). Public Works Director Assistant Tuck said all three companies were reputable and would provide excellent service. Discussion was held regarding which buildings were included under the service agreement. Due to lack of information Council’s consensus was to gather further information and bring back at a later council meeting.

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Motion: Councilmember Silva moved to defer action to collect further information and include the Fire Hall Building in the HVAC Service Agreement. Councilmember Barrera seconded motion. Motion carried unanimously.

RAIL INTERCHANGE INTERLOCAL AGREEMENT

The interlocal agreement presented to Council would provide for the City of Connell, Port of Moses Lake and Port of Pasco to work collectively on the rail interchange project. City Administrator Maria Peña stated the Port of Pasco had taken the lead on this project and hired Jeannie Beckett who had submitted BUILD and CRISI grant applications. City Attorney Dan Hultgrenn stated he had reviewed the agreement and recommended changes. With the changes made in the agreement the City of Connell would be relieved from liability and the Port of Moses Lake would absorb more responsibility as they are more involved in the project.

Motion: Councilmember Barrera moved to approve the Rail Interchange Interlocal Agreement as presented. Councilmember Escalera seconded motion. Motion carried unanimously.

DEPARTMENT REPORTS

CITY ADMINISTRATOR – Maria Peña

1. Announced a Public Hearing would be held on November 5th, 2018 for the 2019 Preliminary Budget.
2. Provided Council with the preliminary balanced budget for their review.

CITIZEN COMMENT/NON-AGENDA ITEMS

Burl Booker – Concerned with the volunteer ambulance crew situation occurring due to the many dispatch calls that come from the Coyote Ridge Corrections Center.

CITY COUNCIL CLOSING REMARKS

Councilmember Barrera – Appreciated all the work done on the budget.

Mayor Pro Tem Minor – Thanked City staff and stated he had seen more cooperation from citizens than usual.

Councilmember White – Grateful to City Administrator Peña for taking the time to answer his questions.

MEETING ADJOURNED

There being no further business before the City Council of Connell Mayor Barrow adjourned the meeting at 6:43 pm.

ATTEST: _____
Marissa Ortiz, Deputy City Clerk

Lee Barrow, Mayor