

MEETING OF THE CITY OF CONNELL, WASHINGTON
CONNELL, FRANKLIN COUNTY, WASHINGTON
January 2, 2018

City/Clerk Treasurer Rose Courneya administered the Oath of Office to Lee Barrow for Mayor Position #1, John White for Council Position #2, Pat Barrera for Council Position #3 and Joe Escalera for Council Position #4.

The regular semi-monthly meeting of the Connell City Council was called to order by Mayor Barrow at 6:00 pm in the City Hall and was opened with the Pledge of Allegiance.

ROLL CALL

PRESENT: Mayor Lee Barrow and Councilmembers: Mayor Pro Tem Ray Minor, John White, Patricia Barrera and Joe Escalera.

EXCUSED: Councilmember Escalera moved to excuse Councilmember Kathy Silva. Councilmember Barrera seconded motion. Motion carried unanimously.

STAFF: City Administrator Maria Peña, City/Clerk Treasurer Rose Courneya, Chief Police Chris Turner, Accounting Clerk Marissa Ortiz, Public Works Director Larry Turner, Fire Chief Chris Schulte, Building Service Clerk Sterling Joyner and City Attorney Dan Hultgrenn.

VISITORS: Franklin County Graphic; Katherine Trowbridge. Citizens: Bruce Blackwell, Lori Wonders, Chil Wonders, Cooper Wonders, Dalton Wonders, Marlene White, Helen Tobin, Bob Koch and Burl Booker.

ELECTION OF MAYOR PRO TEMPORE

Motion: Councilmember Barrera moved to appoint Councilmember Ray Minor as Mayor Pro Tem. Councilmember Escalera seconded motion. Motion carried unanimously.

COMMITTEE APPOINTMENT & RE-APPOINTMENT

<u>Name</u>	<u>Committee</u>	<u>Appointed</u>
Pat Barrera, Councilmember	Finance Committee	1/2/2018
Ray Minor, Councilmember	Finance Committee	1/2/2018

Motion: Mayor Pro Tem Minor moved to appoint Councilmember Pat Barrera and Mayor Pro Tem Ray Minor to the Finance Committee. Councilmember Escalera seconded motion. Motion carried unanimously.

<u>Name</u>	<u>Committee</u>	<u>Re/Appointed</u>	<u>Expires</u>
Ken Sellereite	Civil Service Commission	1/2/2018	12/31/2023

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<u>Name</u>	<u>Committee</u>	<u>Re/Appointed</u>	<u>Expires</u>
Jay Patel	Planning Commission	1/2/2018	12/31/2023

<u>Name</u>	<u>Committee</u>	<u>Re/Appointed</u>	<u>Expires</u>
Burl Booker	Hotel/Motel	1/2/2018	12/31/2018
Cassandra Hart	Hotel/Motel	1/2/2018	12/31/2018
Jim Paul	Hotel/Motel	1/2/2018	12/31/2018
Jay Patel	Hotel/Motel	1/2/2018	12/31/2018
Patrice Hebel	Hotel/Motel	1/2/2018	12/31/2018

<u>Name</u>	<u>Committee</u>	<u>Re/Appointed</u>	<u>Expires</u>
Linda Bailie	Tree Advisory Board	1/2/2018	12/31/2020
Becky Dagget	Tree Advisory Board	1/2/2018	12/31/2020

Motion: Mayor Pro Tem Minor moved to appoint and re-appoint all members to each committee as presented. Councilmember Escalera seconded motion. Motion carried unanimously.

CONSENT CALENDAR

Motion: Mayor Pro Tem Minor moved to approve the consent calendar as presented:

- a) Minutes of the Regular Council Meeting December 18, 2017
- b) Accounts payable December 30, 2017 for \$20,055.14
- c) Accounts payable January 02, 2018 for \$147,062.49
- d) Payroll Register 12/15/17-12/20/2017 for \$57,953.99

Councilmember Barrera seconded motion. Motion carried unanimously.

APPROVAL OF AGENDA

Motion: Councilmember Escalera moved to approve the agenda as amended: (updated agenda item #12- 2018 CES contract terms and conditions page). Councilmember Barrera seconded motion. Motion carried unanimously.

ORDER OF BUSINESS

PUBLIC HEARING - Amending Title 17.22.050 Fences, hedges, walls –height

Mayor Barrow recessed the regular council meeting at 6:09 pm and opened a public hearing for the purpose of hearing a recommendation from the Connell Planning Commission in regards to a text amendment to Title 17.22.050 fences, hedges, walls-height requirements.

STAFF REPORT: City Administrator Maria Peña provided the proposed revisions to title 17.22.050. The proposal included clarification and consistency on height requirements for side and rear yards as well as allowed fencing materials. The text amendment process was followed in accordance with Connell Municipal Code (CMC) 17.04 and 16A.02.060. All documents were attached for Council to review.

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PUBLIC COMMENTS:

Visitor Burl Booker inquired about existing fences that were currently seven feet high and if hedges were addressed in the revision. Was it considered legal?

City Administrator Peña replied, hedges were not restricted to height in rear yards but there was a requirement of the obstruction of view for the front yard. She also added that the fences that were currently not the recommended height would be grandfathered in.

COUNCILMEMBERS COMMENT PORTION OF THE HEARING:

Mayor Pro Tem Minor asked if railroad ties would be considered restricted as fencing materials.

Building Service Clerk Sterling Joyner replied, when reviewing this type of permit application he would consider the material as not allowed to be used for fencing.

Mayor Barrow closed the hearing and opened the regular meeting at 6:23 pm.

Motion: Mayor Pro Tem Minor moved to approve the text amendment to Title 17.22.050 fences, hedges, walls-height requirements. Councilmember Escalera seconded motion. Motion carried unanimously.

ORDINANCE NO. 985-2018 – AMENDING TITLE 17.22.050

Attached for Council's review and approval was Ordinance No. 985-2018 providing for a text amendment to Title 17.22.050. The text amendment provided clarity and consistency in fencing height regulations. It also provided for types of fencing materials allowed and not allowed.

Motion: Councilmember Barrera moved to approve Ordinance No. 985-2018 amending title 17.22.050. Councilmember Escalera seconded motion. Motion carried unanimously.

PUBLIC HEARING - Adding Title 17.22.025 Cargo/Storage Containers

Mayor Barrow recessed the regular council meeting at 6:28 pm and opened a public hearing for the purpose of hearing a recommendation from the Connell Planning Commission in regards to adding section 17.22.025 Cargo/Storage Containers to the Connell Municipal Code.

STAFF REPORT: City Administrator Maria Peña provided the proposed revisions to Title 17.22 adding section 17.22.025 to provide for guidelines in regards to cargo/storage containers in all residential zones. The text amendment process was followed in accordance with Connell Municipal Code 17.04 and 16A.02.060. The recommendation documents from the Planning Commission were attached for Council to review. The current City code did not address guidelines on cargo/storage containers and staff had been seeing them placed in some residential, industrial and commercial areas. City Administrator Peña explained that the containers would be prohibited without the approval of a temporary placement building permit. The placement of the container would not exceed 180 days unless the applicant requested an extension by submitting a new temporary placement building permit application along with a fee. It also stated that buses, cars, RV's, trucks, vans, or mobile homes would be prohibited from being used as storage containers. The Planning Commission's recommendation was that a violation to this section

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would be classified as a civil infraction. City Administrator Peña noted that civil infractions needed to be clearly defined in the Connell Municipal Code.

PUBLIC COMMENTS:

Visitor Burl Booker asked about the existing containers placed within the City, would they be prohibited. He also questioned if the City would allow for a conditional use permit for construction on containers to resemble a garage.

City Administrator Peña stated existing containers would be grandfathered and a building permit would be necessary and considered when building over the containers.

COUNCILMEMBERS COMMENT PORTION OF THE HEARING:

Councilmembers discussed the violation penalty and the difference between a civil infraction and a misdemeanor.

Consensus of the Council was to bring back the proposed text amendment with a clearly defined civil infraction process at a further time.

Mayor Barrow closed the hearing and opened the regular meeting at 6:53 pm.

ORDINANCE NO. 986-2018-ADDING SECTION 17.22.025 to the CONNELL MUNICIPAL CODE

Tabled

CES 2018 LAND TREATMENT SYSTEM CONSULTING SERVICE

Public Works Director Larry Turner supplied Council with a proposal from Cascade Earth Sciences (CES). The proposal was for the 2018 Irrigation and Crop Management Plan (ICMP) and conducting the soil monitoring as required in the City's state waste discharge permit. The City of Connell operates a land treatment system for its treated wastewater. Public Works Director Turner added that the terms and conditions page in the proposal was revised. City Administrator Maria Peña read over the differences:

Section 6 Indemnification- the language was updated.

Section 7 Limitation of Liability- a sentence was stricken and removed.

Section 8 Ownership of Documents- entire section was removed.

Sections 10 Confidentiality- the last two sentences were removed and a new sentence was added.

Section 11 Governing Law- the State of Oregon was printed and corrected to State of Washington.

Motion: Councilmember White moved to approve the contract with Cascade Earth Sciences in the amount of \$10,900. Mayor Pro Tem Minor seconded motion. Motion carried unanimously.

ANDERSON PERRY TASK ORDER- N. COLUMBIA AVE WATER AND SEWER IMPROVEMENTS

Public Works Director Larry Turner presented Council with a Task Order which provided for engineering services from Anderson Perry & Associates for the replacement of the water main and installment of a new sewer main on North Columbia Avenue. The water replacement would include approximately 1,800 feet of 8-inch water main, including all necessary connections to

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the existing water main lines. Water services, fire hydrants, and valves would be replaced and added as necessary. The new sewer line would include approximately 1,700 feet of 8-inch sewer main, sewer manholes, services and all necessary connections to the existing sewer system.

Motion: Mayor Pro Tem Minor moved to approve the Task Order providing for engineering services from Anderson Perry for the North Columbia Avenue water and sewer improvements project not to exceed \$45,000 for design engineering and \$25,000 for construction engineering. Councilmember Escalera seconded motion. Motion carried unanimously.

TASK ORDER AGREEMENT WITH FRANKLIN COUNTY – COLUMBIA AVE
PAVEMENT PROJECT

Attached was Task Order Agreement #18-01 between Franklin County and the City of Connell for the use of the County’s equipment and or services by the City of Connell for the Columbia Avenue pavement restoration project. This agreement identified the scope and extent of services to be provided by the County to the City for construction inspection and contract administration of the City’s project.

Motion: Mayor Pro Tem Minor moved to approve Task Order Agreement #18-01 between Franklin County and the City of Connell. Councilmember White seconded motion. Motion carried unanimously.

DEPARTMENT REPORTS

City Administrator –Maria Peña

1. Informed all that written department reports were handed out and posted on the City’s website.

MEETING ADJOURNED

There being no further business before the City Council of Connell Mayor Barrow adjourned the meeting at 7:33 pm.

ATTEST: _____
Marissa Ortiz, Accounting Clerk

Lee Barrow, Mayor