

MEETING OF THE CITY OF CONNELL, WASHINGTON  
CONNELL, FRANKLIN COUNTY, WASHINGTON  
July 20, 2020

The Remote Regular meeting of the Connell City Council was called to order by Mayor Barrow at 6:15 pm in the City Hall and was interrupted with technical difficulties at 6:18 pm.

Mayor Barrow commenced the Remote Regular meeting of the Connell City Council at 6:40 pm.

ROLL CALL

ROLL CALL: (Remote) Councilmember's: John White, Pat Barrera, Shelly Harper, and Katrina Kunkel.

EXCUSED: Councilmember Kunkel moved to excuse Mayor Pro Tem Joe Escalera.  
Councilmember Barrera seconded motion. Motion carried unanimously.

PRESENT: Mayor Lee Barrow, City Administrator Maria Peña, City Clerk Marissa Ortiz, City Treasurer Genesis Bernal, and Police Chief Chris Turner.  
(Remote) -Public Works Director Hallie Tuck, Fire Chief Ken Woffenden and City Attorney Dan Hultgrenn.

CONSENT CALENDAR

**Motion:** Councilmember Barrera moved to approve the consent calendar as amended:

- a) Minutes of the Remote Council Meeting June 15, 2020
- b) Accounts Payable 7/20/2020 for \$183,168.46  
(amended total \$198,628.01)
- c) Check Register 6/15/2020 for \$1,717.20
- d) Check Register 7/1/2020 for \$213.08
- e) Check Register 7/6/2020 for \$112,900.39
- f) Payroll Register 6/30/2020-7/3/2020 for \$103,854.66

Councilmember White seconded motion. Motion carried unanimously.

APPROVAL OF AGENDA

**Motion:** Councilmember Barrera moved to approve the agenda as presented. Councilmember Kunkel seconded motion. Motion carried unanimously.

ORDER OF BUSINESS

SEASONAL POOL SALARY MATRIX AND POSITION UPDATE

City Treasurer Genesis Bernal informed City Council that in a recent review of the Seasonal Salary Matrix for pool employees there had been discussion about updating the salary matrix. It would align with the matrix steps for both the police department and city hall staff, placing all three departments on the exact same annual movement for step increases. For the current season, the city had not employed a certified lifeguard instructor position. A current employee was in the process of completing the certification and already had his WSI certification. City staff recommended adding this position to the list of positions for pool staff and setting it at a Range

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14, Step 1 with an annual increase that would follow the updated matrix. For the Pool manager position, the city had paid \$20.00 an hour in the past years. Staff recommended to start at a Range 16, Step 1 allowing an annual increase that would also follow the updated matrix if the pool manger returned.

**Motion:** Councilmember Harper moved to adopt the updated salary matrix with the addition of the new Head lifeguard with WSI/LGI position, and the addition of the pool manger position. Councilmember Barrera seconded motion. Motion carried unanimously.

INVESTMENT GRADE AUDIT AGREEMENT

Public Works Director Hallie Tuck provided Council with an Investment audit agreement with The Department of Enterprise Services. The agreement would authorize ESCO to perform a detailed investment grade energy audit on the Community Center HVAC system and our WELL #8 Pump. The compensation was capped at \$30,564.00 and it would be a 2021 budget item. Each project would have a 15-year payback from energy savings to be eligible. Chris McCarthy, Energy Engineer from Department of Enterprise Services joined remotely to help answer any questions.

**Motion:** Councilmember Barrera moved to approve the Investment Grade Audit Agreement between the City of Connell and the Department of Enterprise Services. Councilmember Harper seconded motion. Motion carried unanimously.

COLUMBIA BASIN HEALTH ASSOCIATION DONATION

Presented to Council was a donation from Columbia Basin Health Association in the amount of \$5,000 towards the Connell Park & Recreation Department. Every year Columbia Basin Health Association hosted an annual 5K Run for a Cause. The cause was designed to raise awareness of childhood conditions that affected families here in the Columbia Basin. At a Park & Recreation Board meeting, discussion was held on how the donated funds could be used. No official plans were set and plans to move forward for the season were unknown due the pandemic. Alex Bountharath, Community Relations Manager from CBHA joined remotely to provide Council with additional information. He clarified that CBHA had no script on what to allow the funds to go towards, but equipment was feasible. He requested to be informed on the outcome, CBHA intended to be part of the event.

**Motion:** Councilmember Kunkel moved to approve the donation of the CBHA 5K Color Run towards the Connell Park & Recreation Department in the amount of \$5,000. Councilmember White seconded motion. Motion carried unanimously.

DEPARTMENT REPORTS

City Administrator Maria Peña –

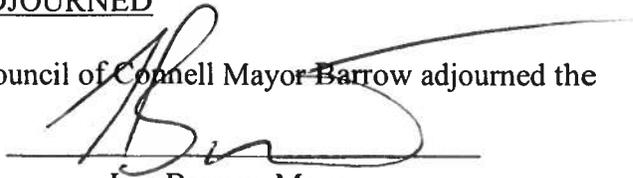
1. A Free drive through COVID-19 testing was held on July 16, 2020 at the Connell Pioneer Park. Roughly 80-90 individuals stopped by for testing.
2. Franklin County Emergency Management donated additional masks to the City of Connell & staff purchased another 1,000 masks. A mask give-a- away was proposed, volunteers were much appreciated.

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MEETING ADJOURNED

There being no further business before the City Council of Connell Mayor Barrow adjourned the meeting at 7:17 pm.

ATTEST:   
Marissa Ortiz, City Clerk

  
Lee Barrow, Mayor