

MEETING OF THE CITY OF CONNELL, WASHINGTON  
CONNELL, FRANKLIN COUNTY, WASHINGTON  
February 18, 2020

The Regular meeting of the Connell City Council was called to order by Mayor Barrow at 6:00 pm in the City Hall and was opened with the Pledge of Allegiance.

ROLL CALL

**PRESENT:** Mayor Lee Barrow and Councilmember's: Pat Barrera, Shelly Harper and Katrina Kunkel.

**STAFF:** City Administrator Maria Peña, City Clerk Marissa Ortiz, Public Works Director Hallie Tuck, Fire Chief Ken Woffenden, Police Chief Chris Turner and City Attorney Dan Hultgrenn.

**EXCUSED:** Councilmember Barrera moved to excuse Mayor Pro Tem Joe Escalera and Councilmember John White. Councilmember Harper seconded motion. Motion carried unanimously.

CORRESPONDENCE

Mayor Barrow reported the Greater Connell Chamber sent words of appreciation to City staff for all their help during the Banquet set up & event.

CONSENT CALENDAR

**Motion:** Councilmember Barrera moved to approve the consent calendar as amended:

- a) Minutes of the Regular Council Meeting February 3, 2020
- b) Accounts payable 2/18/2020 for \$117,781.77  
(amended total \$142,621.21)
- c) Check Register 2/3/20 \$207.20
- d) Payroll Register 1/31/2020-2/5/2020 for \$102,347.03

Councilmember Kunkel seconded motion. Motion carried unanimously.

APPROVAL OF AGENDA

**Motion:** Councilmember Harper moved to approve the agenda as amended (*remove item#10-Small City Preservation Program Application*). Councilmember Kunkel seconded motion. Motion carried unanimously.

ORDER OF BUSINESS

**WA STATE DEPARTMENT OF CORRECTIONS- INMATE CREW RENEWAL AGREEMENT**

City Clerk Marissa Ortiz reported the Department of Corrections had sent an amended Work Crew Services Agreement. She stated the purpose of the contract amendment was to extend the term of the Master Contract Agreement from December 2019 to June 30<sup>th</sup>, 2020. All other terms and conditions remained in full force and effect.

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**Motion:** Councilmember Kunkel moved to approve Agreement No. K11103 Amendment No. 1 between Washington State Department of Corrections and City of Connell. Councilmember Harper seconded motion. Motion carried unanimously.

Councilmember Barrera abstained from voting.

**HOTEL/MOTEL ALLOCATIONS**

Council was presented with the following recommendations from the Hotel/Motel Committee which met on February 11, 2020.

1. Columbia Basin Junior Livestock Show requested \$2,300.00 (recommended \$2,000.00).
2. Connell Community Club requested \$1,000.00 (recommended \$1,000.00).
3. Connell Community Float/Miss Connell Scholarship Program requested \$4,500.00 (recommended \$4,500.00).
4. Greater Connell Area Chamber of Commerce/Fall Festival requested \$4,000.00 (recommended \$4,000.00).
5. Greater Connell Area Chamber of Commerce/Harvest Festival requested \$1,000.00 (recommended \$1,000.00).
6. Connell Downtown Development Association requested \$0

After reviewing, the committee deducted \$300.00 from Columbia Basin Junior Livestock Show (CBJLS) request of \$2,300.00. The deduction allowed the Hotel/Motel Committee to keep \$3,500.00 in the budget. The recommendation was to allocate \$12,500.00 for tourism expenditures out of the Hotel/Motel Fund.

**Motion:** Councilmember Barrera moved to approve the requested amounts as presented. Councilmember Kunkel seconded motion. Motion carried unanimously.

**BUILDING INSPECTION SERVICES INTERLOCAL AGREEMENT**

Provided to Council was the Building Inspection Services Interlocal Agreement. It would allow for building services to be provided by Franklin County to the City of Connell. Changes to the agreement were approved in January of 2019, the term of the agreement was reduced from three years to one year. The updated agreement would revert the term back to three years with increases to the Distribution of Collected Building Permit and Plan Review fees. The mileage fee would be charged for all inspections performed, at the current Federal Mileage Rate. After running figures staff determined that if new rates were applied to the fees paid to the County in 2019 it would have increased city cost by approximately \$3,500 in fees alone. Mileage for 2019 would have been nearly \$5,000 for 140 trips. Staff was considering increasing some of the building planning fees which would help offset the increased cost.

**Motion:** Councilmember Harper moved to approve and allow the Mayor to sign the Interlocal Agreement for Building Services with Franklin County. Councilmember Barrera seconded motion. Motion carried unanimously.

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DEPARTMENT REPORTS

City Clerk Marissa Ortiz –

1. Reminded Council of the upcoming on-site Workshop Training, scheduled for March 2, 2020. It would provide for the required training on Open Public Meetings Act & Open Public Records Act.

Fire Chief Ken Woffenden –

2. Informed all that fire crews would be burning the Esquatzel Coulee on Thursday, February 20<sup>th</sup>.

MEETING ADJOURNED

There being no further business before the City Council of Connell Mayor Barrow adjourned the meeting at 6:18 pm.

ATTEST: Marissa Ortiz  
Marissa Ortiz, City Clerk

Lee Barrow  
Lee Barrow, Mayor