

MEETING OF THE CITY OF CONNELL, WASHINGTON
CONNELL, FRANKLIN COUNTY, WASHINGTON
November 02, 2020

The Remote Regular meeting of the Connell City Council was called to order by Mayor Barrow at 6:01 pm in the City Hall.

ROLL CALL

ROLL CALL: (Remote) - Councilmember's: Mayor Pro Tem Joe Escalera, John White, Pat Barrera, Shelly Harper, and Katrina Kunkel.

PRESENT: Mayor Lee Barrow, City Administrator Maria Peña, City Clerk Marissa Ortiz, City Treasurer Genesis Bernal, and Police Chief Chris Turner.
(Remote) - Public Works Director Hallie Tuck, Fire Chief Ken Woffenden and City Attorney Dan Hultgrenn.

CONSENT CALENDAR

Motion: Councilmember Harper moved to approve the consent calendar as amended:

- a) Minutes of the Remote Regular Council Meeting October 19, 2020
(pg. 2; removed word (unanimously) under the motion for Ordinance No. 1010)
- b) Accounts Payable 11/2/2020 for \$36,381.07
- c) Check Register 10/27/20 for \$1,252.62
- d) (ADDED) Check Register 10/31/20 for \$20.56
- e) Payroll Register 10/15/20 – 10/20/20 for \$63,760.81

Councilmember Barrera seconded motion. Motion carried unanimously.

APPROVAL OF AGENDA

Motion: Councilmember Harper moved to approve the agenda as presented. Mayor Pro Tem Escalera seconded motion. Motion carried unanimously.

ORDER OF BUSINESS

PUBLIC HEARING – 2021 FY PRELIMINARY BUDGET

Mayor Barrow recessed the remote regular meeting at 6:03 pm and opened a Public Hearing to allow for comment and discussion of the 2021 Fiscal Year Preliminary Budget.

STAFF REPORT:

City Treasurer Genesis Bernal provided Council with the detailed preliminary budget for fiscal year 2021.

The projections for the 2021 preliminary budget totals were as follows:

<u>Fund</u>	<u>Revenue Budgeted</u>	<u>Expense Budgeted</u>
• 001 General Fund	\$4,848,400.00	\$4,848,400.00
• 002 General Reserve Fund	\$1,742,200.00	\$1,742,200.00
• 101 Street	\$648,500.00	\$648,500.00

MEETING OF THE CITY OF CONNELL
 Regular Remote Meeting – November 2, 2020

• 104 Hotel/Motel Tax	\$65,200.00	\$65,200.00
• 111 General Support Fund	\$1,647,425.00	\$1,647,425.00
• 300 Capital Facilities Fund	\$499,100.00	\$499,100.00
• 401 Water Fund	\$2,661,800.00	\$2,661,800.00
• 402 Sewer Fund	\$3,582,000.00	\$3,582,000.00
• 403 Solid Waste Fund	\$106,500.00	\$106,500.00
• 404 Water Emergency Fund	\$200,000.00	\$200,000.00
• 406 Sewer Emergency Fund	\$200,000.00	\$200,000.00
• 414 DWSRF Loan (CTED)	\$0.00	\$0.00
• 633 State Remittance Fund	\$57,550.00	\$57,550.00
	<hr/>	
	Total	\$16,258,675.00

PUBLIC COMMENT:
 None heard

COUNCILMEMBERS COMMENT PORTION OF THE HEARING:
 Councilmember Harper questioned the actual ending fund balances for 2020 and 2021, discussion followed.

Mayor Barrow closed the hearing and opened the regular meeting at 6:22 pm.

2021 BUDGET WORKSHOP

Staff and Council reviewed and discussed Capital expenditure requests by department that were built into the 2021 budget. City Treasurer Bernal summarized the following needs:

- Police Department - the replacements of operating systems for all police vehicles and existing leases for 2 responders and 1 F-150.
- Fire Department - an existing vehicle lease equaling \$10,100, a Grant from Emergency Management in the amount of \$25,000 for a generator, if awarded (grant) for updating SCBA equipment in the amount of \$92,000 with a 5% city match. Replacement of turnout gear in the amount of \$25,000 annually for the next five years.
- Community Center – \$120,000 for the completion of the parking lot project, \$10,000 for other building improvements.
- Visitor Center Landscaping – \$10,000 for landscaping improvements.
- Park & Recreation - \$10,000 for Park & Rec Building structures and possibly to include a dog park at Striker Park.
- Pool – RCO Pool Grant totaling \$500,000 with pool improvements and a city match equaling \$200,000.
- Street Fund – existing vehicle leases plus the Sweeper in the amount of \$53,200, sidewalk replacement equaling \$25,000 and crack/chip seal & striping totaling \$40,000.
- Water Fund – Fencing for Well #4 estimated at \$10,000, existing vehicle leases (explorer & 3 trucks) equaling \$11,900, decommissioning Well #6 estimated at \$200,000 and Well/Sewer improvements totaling \$50,000 in each fund.
- Sewer Fund - \$50,000 built in the water/sewer fund for well/sewer improvements, \$5,000 for Lift Station #2 bypass structure, existing vehicle leases (explorer & 3 trucks) equaling \$11,900 and \$20,000 for Aerator Rebuilds.

MEETING OF THE CITY OF CONNELL
Regular Remote Meeting – November 2, 2020

RENEWAL OF AGREEMENT FOR USE OF FRANKLIN COUNTY SHERIFF'S OFFICE
JAIL FACILITIES

Chief of Police Chris Turner presented Council with the renewal of the modified agreement for Use of Jail Facilities between Franklin County and the City of Connell. He explained the previous agreement was for \$62/day. The new agreement would be \$76.93/day in 2021, \$80.78/day in 2022 and \$85.17/day in 2023.

Motion: Councilmember Barrera moved to approve the Mayor to sign the contract with Franklin County for use of their jail facility. Mayor Pro Tem Escalera seconded motion. Motion carried unanimously.

CONNELL FIRE DEPARTMENT & FRANKLIN COUNTY FIRE DISTRICT #1 GRANT

Fire Chief Ken Woffenden stated he received notice an application process had opened for the AFG Grant (Assistance to Firefighters Grants) FEMA based. He stated Connell Fire Department was in need of updating the Self-Contained Breathing Apparatus (SCBA) equipment as it was 2 NFPA standards out of date (equipment was 2009). The total cost of the update would be \$96,363.00. Fire Chief Woffenden clarified to amplify the chances of being awarded the grant, it would be in the best interest of the City to have Firehouse Grants write and submit the grant. The fee for writing the grant would be \$4,500.00. The grant covered 90% to 95% of total funds applied for, leaving the City of Connell responsible for approximately \$10,000 to receive \$80,000. It would then bring the City of Connell Fire Department in compliance with NFPA standards in this category.

Motion: Councilmember Harper moved to approve Firehouse Grants to prepare and complete the AFG Grant application in the amount of \$4,500. Councilmember White seconded motion. Motion carried unanimously.

AGREEMENT WITH SUNSET THEATRE – SMALL BUSINESS GRANT

Provided for Council's review and consideration was an agreement between the City of Connell and the Sunset Theatre in the amount of \$15,300. The Grant Review Committee met on October 29, 2020 and reviewed the application. The recommendation from the Committee was to grant the Sunset Theatre \$15,300 to cover monthly loan payments in the amount of \$1,700 for the months of March through November a total of 9 months.

Motion: Mayor Pro Tem Escalera moved to approve the Mayor to sign the small business grant contract with Sunset Theatre in the amount of \$15,300. Councilmember Kunkel seconded motion. Motion carried unanimously.

DEPARTMENT REPORTS

Mayor Lee Barrow –

Wished employee Leo Fernandez well on his retirement after 27 years of service to the City of Connell.

City Administrator Maria Peña –

Reported the 2021 Budget Message was successfully submitted to City Clerk Marissa Ortiz.


MEETING OF THE CITY OF CONNELL
Regular Remote Meeting – November 2, 2020


CITY COUNCIL CLOSING REMARKS

Councilmember Kunkel – Thanked the Public Works Crew for all the help before, during and after the Community Trunk or Treat Event.

MEETING ADJOURNED

There being no further business before the City Council of Connell Mayor Barrow adjourned the meeting at 7:23 pm.

ATTEST: 
Marissa Ortiz, City Clerk


Lee Barrow, Mayor