

MEETING OF THE CITY OF CONNELL, WASHINGTON
CONNELL, FRANKLIN COUNTY, WASHINGTON
November 16, 2020

The Remote Regular meeting of the Connell City Council was called to order by Mayor Barrow at 6:40 pm in the City Hall.

ROLL CALL

ROLL CALL: (Remote) - Councilmember's: Mayor Pro Tem Joe Escalera, John White, Pat Barrera, Shelly Harper, and Katrina Kunkel.

PRESENT: Mayor Lee Barrow, City Administrator Maria Peña, City Clerk Marissa Ortiz, City Treasurer Genesis Bernal, and Police Chief Chris Turner.
(Remote) - Public Works Director Hallie Tuck, Fire Chief Ken Woffenden and City Attorney Dan Hultgrenn.

CONSENT CALENDAR

Motion: Councilmember Harper moved to approve the consent calendar as amended:

- a) Minutes of the Remote Regular Council Meeting November 02, 2020
- b) Application No. 4 - Franklin St./5th Ave. & Chelan/Almira project for \$8,412.37
- c) Accounts Payable 11/16/2020 for ~~\$226,689.70~~ \$249,681.44
- d) Check Register 11/02/20 for \$213.92
- e) Check Register 11/05/20 for \$1,021.77
- f) Check Register 11/12/20 for \$15,300.00
- g) Payroll Register 10/31/20 – 11/05/20 for \$94,463.07

Mayor Pro Tem Escalera seconded motion. Motion carried unanimously.

APPROVAL OF AGENDA

Motion: Councilmember Barrera moved to approve the agenda as presented. Councilmember Harper seconded motion. Motion carried unanimously.

ORDER OF BUSINESS

PUBLIC HEARING – 2021 FINAL BUDGET

Mayor Barrow recessed the remote regular meeting at 6:44 pm and opened a Public Hearing to allow for comment and discussion of the 2021 Final Budget.

STAFF REPORT:

City Treasurer Genesis Bernal provided Council with the detailed final budget for fiscal year 2021. Changes to the budget since the last time it was presented were expenditures for the Connell Community Center Parking Lot. It was anticipated that this project would have started in 2020 and be completed in 2021 but it was put on hold and would start in 2021. Discussion was held regarding applying a COLA for 2021, City Council was not opposed to a 1%. The State law required cities to hold public preliminary hearings and a hearing on the Final Budget prior to adoption of the budget ordinance. Previous hearings had been held covering revenue sources and expenditures planned for 2021. Budget changes could still be made up until the Final 2021

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Budget was adopted by City Council. Once it was adopted it could only be changed by amending it.

The projections for the 2021 final budget totals were as follows:

Fund	Revenue Budgeted	Expense Budgeted
• 001 General Fund	\$5,040,400.00	\$5,040,400.00
• 002 General Reserve Fund	\$1,742,200.00	\$1,742,200.00
• 101 Street	\$648,500.00	\$648,500.00
• 104 Hotel/Motel Tax	\$65,200.00	\$65,200.00
• 111 General Support Fund	\$1,647,425.00	\$1,647,425.00
• 300 Capital Facilities Fund	\$499,100.00	\$499,100.00
• 401 Water Fund	\$2,461,800.00	\$2,461,800.00
• 402 Sewer Fund	\$3,582,000.00	\$3,582,000.00
• 403 Solid Waste Fund	\$106,500.00	\$106,500.00
• 404 Water Emergency Fund	\$200,000.00	\$200,000.00
• 406 Sewer Emergency Fund	\$200,000.00	\$200,000.00
• 414 DWSRF Loan (CTED)	\$0.00	\$0.00
• 633 State Remittance Fund	\$57,550.00	\$57,550.00
Total	\$16,250,675.00	\$16,250,675.00

PUBLIC COMMENT:

None heard

COUNCILMEMBERS COMMENT PORTION OF THE HEARING:

Mayor Barrow closed the hearing and opened the regular meeting at 7:03 pm.

APOLLO COMMUNITY CENTER PERFORMANCE

Provided for Council’s consideration was the Performance Contract Proposal for the Community Center. Scott Lewis from Apollo joined remotely, he discussed the project and answered questions. Total project cost was estimated at \$228,599 for the replacement of the existing gas fired HVAC units at the Community Center. These units were in need of being replaced.

Motion: Councilmember Harper moved to approve the Community Center Performance Contract Proposal with Apollo. Councilmember Barrera seconded motion. Motion carried unanimously.

APOLLO SOLAR ENERGY SERVICES PERFORMANCE CONTRACT

Presented to Council was the Solar Investment Grade Audit proposal contract from Apollo. This contract, not to exceed \$21,494 would allow Apollo to move forward with exploring energy savings at Well #8. City Council had previously approved the request for the proposal during the Council meeting held on September 21, 2020. The goal of this project was to reduce the energy consumption at Well #8 through the installation of a photovoltaic solar array (solar panels).

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Total Cost of a 100kAW solar array - \$419,845
Total Grant Impact - \$354,595
Out of Pocket for the City of Connell - \$65,250
Annual Savings - \$7,671
Payback – 8.5 years

Motion: Councilmember Kunkel moved to approve the Solar Energy Services Performance contract with Apollo not to exceed \$21,494. Councilmember White seconded motion. Motion carried unanimously.

FRANKLIN COUNTY EMERGENCY MANAGEMENT INTERLOCAL

The Inter-local agreement with Franklin County Emergency Management was set to expire 12/31/2020. RCW 38.52.070, the Emergency management act, authorized and directed each political subdivision of the state to establish a local organization for emergency management in accordance with the State Emergency Management Plan and program. This RCW also permitted two or more entities to join in the establishment and operation of a local organization for emergency management, which was the role of Franklin County Emergency Management. The only change to this contract was the new dates.

Motion: Mayor Pro Tem Escalera moved to approve the Franklin County Emergency Management organization Interlocal Agreement. Councilmember Barrera seconded motion. Motion carried unanimously.

FRANKLIN ST./5th AVE. & CHELAN / ALMIRA WATERLINE REPLACEMENT –
COMPLETION OF PROJECT

The Franklin/5th, Chelan/Almira water line replacement project was completed November 4th, 2020. It was originally bid for \$393,510.31. The price for the completed project came in at \$376,510.31, the project was deemed acceptable by Public Works. Public Works Director Hallie Tuck requested for Council’s final acceptance of this project.

Motion: Councilmember White moved to approve the Final Acceptance of the Franklin/5th Chelan/Almira water line replacement project. Councilmember Harper seconded motion. Motion carried unanimously.

SMALL BUSINESS GRANT APPLICATIONS

City Administrator Maria Peña reported the Small Business Committee had met and reviewed applications received relating to the Small Business Grant. The Committee recommended the approval of the distribution of funds for Small Business & Non-Profit COVID Assistance Grants to the following:

Dayana’s Beauty Salon \$7,600
Imagination Station Connell \$8,600
Connell’s Small Mall \$6,100
Connell Food Bank \$5,000
Connell North Franklin Schools \$50,000

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Motion: Councilmember Kunkel moved to approve and authorize the Mayor to sign the small business grant applications selected for distributions of funds. Mayor Pro Tem Escalera seconded motion. Motion carried unanimously.

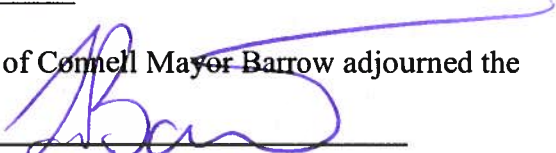
2020 HOLIDAY SCHEDULE

City Clerk Marissa Ortiz reported the City Hall Holiday Schedule. For the Thanksgiving Holiday City offices closed at 3:00 pm on November 25 and closed on November 26 and 27. For the Christmas Holiday City offices also closed on December 23, 24 & 25. For the New Year's Holiday City office would be closed at 3:00 pm

MEETING ADJOURNED

There being no further business before the City Council of Connell Mayor Barrow adjourned the meeting at 7:39 pm.

ATTEST: 
Marissa Ortiz, City Clerk



Lee Barrow, Mayor