

MEETING OF THE CITY OF CONNELL, WASHINGTON  
CONNELL, FRANKLIN COUNTY, WASHINGTON  
September 21, 2020

The Remote Regular meeting of the Connell City Council was called to order by Mayor Barrow at 6:00 pm in the City Hall.

ROLL CALL

ROLL CALL: (Remote) - Councilmember's: Mayor Pro Tem Joe Escalera, John White, Pat Barrera, Shelly Harper, and Katrina Kunkel.

PRESENT: Mayor Lee Barrow, City Administrator Maria Peña, City Clerk Marissa Ortiz (Remote) - Public Works Director Hallie Tuck, Fire Chief Ken Woffenden, City Treasurer Genesis Bernal, Police Chief Chris Turner and City Attorney Dan Hultgrenn.

CONSENT CALENDAR

**Motion:** Councilmember Harper moved to approve the consent calendar as presented:

- a) Minutes of the Remote Regular Council Meeting August 3, 2020
- b) Minutes of the Remote Special Council Meeting August 6, 2020
- c) Minutes of the Remote Regular Council Meeting August 17, 2020
- d) Accounts Payable 8/17/2020 for \$79,543.66
- e) Application for Payment No. 3 – 5<sup>th</sup> Ave/Franklin St. & Fulton St/Chelan Ave Water Line for \$143,896.64
- f) Accounts payable 9/21/20 for \$227,296.01
- g) Check Register 7/27/20 for \$600.00
- h) Check Register 8/3/20 for \$211.40
- i) Check Register 8/7/20 for \$370.00
- j) Check Register 9/1/20 for \$212.80
- k) Check Register 9/8/20 for \$116,644.77
- l) Payroll Register 8/31/20 – 9/04/20 for \$106,661.23
- m) Payroll Register 9/15/20-9/18/20 for \$72,327.58

Councilmember Barrera seconded motion. Motion carried unanimously.

APPROVAL OF AGENDA

**Motion:** Councilmember Harper moved to approve the agenda as presented. Councilmember Escalera seconded motion. Motion carried unanimously.

ORDER OF BUSINESS

2021 BUDGET TIMELINE DISCUSSION

City Clerk Marissa Ortiz reported that the 2021 annual budget preparation was in process and each department head began working on their proposed budget. Council was provided a timeline for the City of Connell 2021 budget preparation and adoption. MRSC's compliance timeline calendar was also attached.

MEETING OF THE CITY OF CONNELL  
Regular Remote Meeting – September 21, 2020

RED WAGGIN' RESCUE RENEWAL AGREEMENT

Provided for Council was the renewal for the Red Waggin' Rescue Agreement. They provided placement of impounded dogs after the required 72-hour hold. There was one change made from the previous 2-year agreement regarding the length of the agreement. Carrie from Red Waggin' Rescue requested that the agreement would be ongoing and only be updated when needed. She made no request to update any of the fees or any other terms. This agreement was reviewed by Attorney Hultgrenn as well as by Carrie Adams of Red Waggin' Rescue.

The following was stricken from the agreement:

*This Agreement is for a term of two (2) years commencing on the first day of August 2016, on the following terms and conditions.*

The following was included in the agreement:

*The term of this contract will commence on date signed by both parties and shall continue in its fullness and effect until terminated. Either party, by giving 30 days' written notice to the other party, may terminate this contract.*

**Motion:** Councilmember Escalera moved to authorize the Mayor to sign the renewal agreement with Red Waggin' Rescue. Councilmember Harper seconded motion. Motion carried unanimously.

REQUEST FOR PROPOSALS FOR SOLAR PROJECT

For Council's review and approval was the request for proposal from Apollo for the solar project at Well 8. As previously discussed, staff had been working with Apollo on an energy savings project. In August, the City issued an RFP requesting qualifications and proposals from energy services providers licensed in the State of Washington for the purpose of implementing a solar project. The goal of this project was to reduce the energy consumption at Well 8 through the installation of a photovoltaic solar array (solar panels). The specifics of the of the proposal were the following:

Total Cost of a 100kW solar array: \$419,845  
Total Grant Impact: \$354,595  
Out of Pocket for the City of Connell: \$65,250  
Annual Savings: \$7,671  
Payback: 8.5 years

**Motion:** Councilmember Harper moved to approve the proposal submitted by Apollo and request staff issue a notice to proceed. Councilmember Escalera seconded motion. Motion carried unanimously.

CRF INCREASED FUNDING AND DEADLINE EXTENSION

City Administrator Maria Peña announced the Washington State Department of Commerce notified the City on September 16, 2020 that they amended an increase of \$82,500.00 from the original contract amount of \$165,000.00. The current contract was now \$247,500.00. The contract end date was extended from October 31, 2020 to November 30,2020. The final reimbursement requests needed to be received by December 15,2020.

MEETING OF THE CITY OF CONNELL  
Regular Remote Meeting – September 21, 2020

**Motion:** Councilmember Barrera moved to authorize the Mayor to sign the contract amendment not to exceed \$247,500.00 for reimbursable expenses for the Coronavirus Relief Fund for Local Government.

DEPARTMENT REPORTS

City Building/Planner Sterling Joyner –

1. Summarized city projects in process; Visitor Center, Dollar General Store, Metro Mart, Racetrack, CBHA expansion, Coyote Flats Subdivision Final Plat, 6+ New Homes, 4 pole/workshop buildings.
2. Reported possible future projects; One Energy Renewables w/Franklin PUD & Pasco Developer looking at a property for subdivision.
3. Stated the Department of Commerce/Tridec was seeking property locations within the City of Connell.

MEETING RECESSED

Mayor Barrow recessed the regular meeting at 7:00 pm to go into Executive Session for 15 minutes to discuss with legal counsel potential litigation.

City Administrator Maria Peña invited City Clerk Marissa Ortiz to join the session.

City Attorney Dan extended the executive meeting 15 minutes.

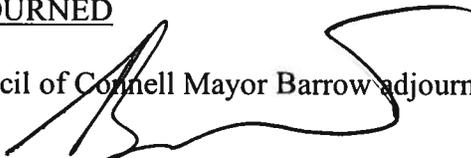
MEETING RECONVENED

Mayor Barrow called the regular meeting back to order at 7:30 pm.

MEETING ADJOURNED

There being no further business before the City Council of Connell Mayor Barrow adjourned the meeting at 7:31 pm.

ATTEST:   
Marissa Ortiz, City Clerk

  
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Lee Barrow, Mayor

