

MEETING OF THE CITY OF CONNELL, WASHINGTON  
CONNELL, FRANKLIN COUNTY, WASHINGTON  
August 02, 2023

The Regular meeting of the Connell City Council was called to order by Mayor Lee Barrow at 6:00 pm in the City Hall and was opened with the Pledge of Allegiance.

ROLL CALL

Mayor Lee Barrow and Councilmember's: Katrina Kunkel, Shelly Harper, and Joe Escalera.

**EXCUSED:**

Councilmember Kunkel moved to excuse the absence of Councilmembers Pat Barrera and John White. Councilmember Escalera seconded the motion. Motion carried unanimously.

**STAFF PRESENT:**

Fire Chief Ken Woffenden, Treasurer Teresa Steele, City Administrator Cathleen Koch, City Clerk Marissa Ortiz, Public Works Director Hallie Tuck, Police Chief Chris Lee, and City Attorney Heidi Ellerd.

CORRESPONDENCE

Mayor Barrow wished Councilmember Katrina Kunkel a Happy Birthday.

Mayor Barrow announced a code enforcement campaign was in the works to address: Safe building sites, beautification; property maintenance areas, weeds, and nuisance vegetation.

CONSENT CALENDAR

**Motion:** Councilmember Kunkel moved to approve the consent calendar as presented:

- a) Minutes of the Regular Council Meeting July 19, 2023
- b) Accounts Payable 8/2/23 for \$53,673.01

Councilmember Harper seconded the motion. Motion carried unanimously.

APPROVAL OF AGENDA

**Motion:** Councilmember Kunkel moved to approve the agenda as presented. Councilmember Harper seconded the motion. Motion carried unanimously.

ORDER OF BUSINESS

**MASTER FEE SCHEDULE AMENDMENT**

On July 19, 2023, a presentation and discussion about future water and sewer rates was held. The council determined that a resolution to include an annual CPI-W increase using the September-to-September inflator in perpetuity was appropriate to bring back at a future meeting. City Treasurer Teresa Steele provided the Council a resolution with the CPI provision included. Additionally, after further review of the city's planning and building fees, staff decided to incorporate some added changes to those fees as well. Schedule C of the master fee schedule was added which included billing rates for city staff and equipment rates for city equipment. This

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would allow the city to bill out some of the internal costs for developments and projects within the city so the direct users of internal services would carry some of the costs.

**Motion:** Councilmember Kunkel moved to adopt Resolution 2023-07, amending the Master Fee Schedule based on CPI-W, with a max of 3 % (three percent) increase without being brought before the City Council as outlined in Resolution 2023-07. Councilmember Harper seconded the motion. Motion carried unanimously.

DEPARTMENT REPORTS

City Administrator, Cathleen Koch –

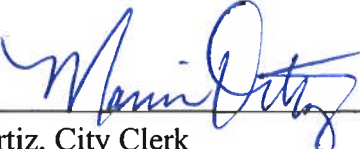
- Informed all that an invitation was mailed out to Council and City staff for an Employee Appreciation BBQ, scheduled for August 24, 2023.
- Reported the 2024 Budget was underway and asked the City Council to bring forth any items they'd like to see included.

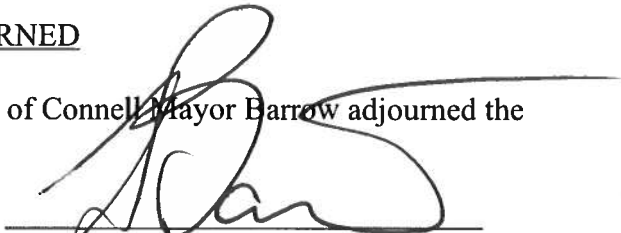
Police Chief, Chris Lee –

- Made known that Toni Hoffman accepted employment with the City as the Police Clerk / Evidence Technician.

MEETING ADJOURNED

There being no further business before the City Council of Connell, Mayor Barrow adjourned the meeting at 6:29 pm.

ATTEST:   
Marissa Ortiz, City Clerk

  
Lee Barrow, Mayor