

MEETING OF THE CITY OF CONNELL, WASHINGTON  
CONNELL, FRANKLIN COUNTY, WASHINGTON  
March 20, 2023

The Regular meeting of the Connell City Council was called to order by Mayor Lee Barrow at 6:00 pm in the City Hall and was opened with the Pledge of Allegiance.

ROLL CALL

Mayor Lee Barrow and Councilmember's: Pat Barrera, Shelly Harper, and Katrina Kunkel.

EXCUSED:

Pro Tem Barrera moved to excuse Councilmember's Escalera and White. Councilmember Kunkel seconded motion. Motion carried unanimously.

STAFF PRESENT:

Fire Chief Ken Woffenden, City Clerk Marissa Ortiz, Treasurer Teresa Steele, Police Chief Chris Lee, and City Administrator Cathleen Koch.

CONSENT CALENDAR

**Motion:** Councilmember Harper moved to approve the consent calendar as presented:

- a) Minutes of the Regular Council Meeting March 06, 2023
  - b) Accounts Payable 3/20/23 for \$69,588.43
  - c) Payroll Register 3/03/23 – 3/03/23 for \$42,219.49
  - d) Payroll Register 3/06/23 – 3/06/23 for \$50,175.59
  - e) Payroll Register 3/14/23 – 3/14/23 for \$200.00
- Pro Tem Barrera seconded motion. Motion carried unanimously.

APPROVAL OF AGENDA

**Motion:** Councilmember Kunkel moved to approve the agenda as presented. Pro Tem Barrera seconded motion. Motion carried unanimously.

ORDER OF BUSINESS

2023 HOTEL/MOTEL EXPENDITURE ALLOCATIONS

The Hotel/Motel Committee met on March 15, 2023 to review all applications and make funding recommendations. They voted to propose awarding each applicant 80% of the amount requested in Hotel/Motel funding for a total funding amount of \$20,640.

The following applications recommended for funding were received from:

- |   |         |
|---|---------|
| 1. Columbia Basin Junior Livestock Show                         | \$2,480 |
| 2. Connell Community Club                                       | \$3,360 |
| 3. Connell Community Float/Miss Connell Scholarship             | \$4,000 |
| 4. Greater Connell Area Chamber of Commerce/Fall Festival       | \$3,200 |
| 5. Greater Connell Area Chamber of Commerce/Harvest Wine & Brew | \$800   |
| 6. Connell Heritage Museum                                      | \$1,600 |
| 7. City of Connell  | \$5,200 |

MEETING OF THE CITY OF CONNELL  
Regular Meeting – March 20, 2023

**Motion:** Pro Tem Barrera moved to approve the allocation of Hotel/Motel Tax funds recommended by the Hotel/Motel Tax Advisory Committee in the amount of \$20,640. Councilmember Kunkel seconded motion. Motion carried unanimously.

**Motion:** Pro Tem Barrera moved to send back recommendation to the Hotel/Motel Tax Advisory committee to make a proposal to increase allocations to the Connell Community Float/Miss Scholarship. Councilmember Kunkel seconded motion. Motion carried unanimously.

BASIN DISPOSAL INC. FUEL SURCHARGE

BDI proposed a 2.01% fuel surcharge for the billing invoice for the months of May and June as fuel prices remain high. Prepared for Councilmembers was a new proposed fuel surcharge and rate sheet. The previous fuel surcharge was set at 2.4%. Any future increase would need to be discussed separately.

**Motion:** Councilmember Kunkel moved approve a fuel surcharge of 2.01% be added to garbage bills for the months of May and June 2023. Councilmember Harper seconded motion. Motion carried unanimously.

WATER MAIN REPLACEMENTS PROJECT BID RESULTS

Presented was a detailed memo from Bill Vixie at Anderson Perry & Associates in regard to the bid results for the Water Main replacement Project. The Engineer's estimate was at \$937,444.80 and the bid totals ranged from \$765,666.89 to \$1,125,052.11. The lowest bidder was Industrial Construction of Washington at \$765,666.89. Their bid was \$171,777.91 lower than the engineers estimate. Public Works Director Hallie Tuck requested approval to award the project to Industrial Construction of Washington and approve a 10% contingency not to exceed \$76,567 to address potential change orders that arise during the project. This contingency was used by most municipalities in the state to streamline the change order process.

**Motion:** Councilmember Harper moved to award the winning bid to Industrial Construction of Washington in the amount \$765,666.89 and approve a 10% contingency to address potential change orders. Councilmember Kunkel seconded motion. Motion carried unanimously.

SOUTH SIDE WATER SYSTEM IMPROVMENTS PHASE II AND SOUTH 5<sup>th</sup> AVENUE RECONSTRUCTION BID RESULTS

A detailed memo prepared from Bill Vixie at Anderson Perry & Associates was provided it reflected the bid results for the South Side Water System Improvements – Phase II and South 5<sup>th</sup> Avenue Reconstruction Project. The Engineer's estimate was at \$984,639.40 and the bid total ranged from \$838,130.21 to \$1,0040,017.77. The lowest bidder was Ascent Foundations and More, LLC at \$838,130.21. Their bid was \$146,509.19 lower than the Engineer's estimate. Public Works Director Hallie Tuck requested approval to award the project to Ascent Foundations and More, LLC and approve a 10% contingency not to exceed \$83,813. To address potential changes orders that arise during the project. This contingency was used by municipalities in the state to streamline the change order process.

**Motion:** Councilmember Kunkel moved to award the winning bid to Ascent Foundations and More, LLC in the amount \$838,130.21 and approve a 10% contingency to address potential change orders. Pro Tem Barrera seconded motion. Motion carried unanimously

DEPARTMENT REPORTS

City Administrator, Cathleen Koch –

Addressed the 0-lot line dialogue that was held at the last meeting. Council had declined to move further. City Administrator Koch asked for Council’s reconsideration on this topic, she explained the builder was still interested in pursuing this option. Council’s consensus was to take back to the Planning Commission for review.

Stated that with no pressing business items the following meeting on April 3 was cancelled.

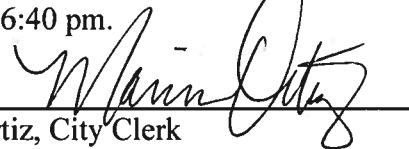
Mayor, Lee Barrow –

Spoke on the purchase of the Town Clock, the estimated bid came in under \$14,000. The clock would be two-face and electrical versus solar. A 40% deposit was required to begin the construction. The recommendation was to proceed and approve the purchase.

**Motion:** Councilmember Kunkel moved to authorize up to \$16,000 to purchase the Town Clock. Councilmember Harper seconded motion. Motion carried unanimously.

MEETING ADJOURNED

There being no further business before the City Council of Connell Mayor Barrow adjourned the meeting at 6:40 pm.

ATTEST:   
Marissa Ortiz, City Clerk

  
Lee Barrow, Mayor