

MEETING OF THE CITY OF CONNELL, WASHINGTON
CONNELL, FRANKLIN COUNTY, WASHINGTON
April 4, 2022

The Regular meeting of the Connell City Council was called to order by Mayor Lee Barrow at 6:00 pm in the City Hall and was opened with the Pledge of Allegiance.

ROLL CALL

ROLL CALL: Mayor Lee Barrow and Councilmember's: Pat Barrera, Shelly Harper, Katrina Kunkel, and John White.

EXCUSED: Councilmember Barrera moved to excuse Pro Tem Escalera. Councilmember Harper seconded motion. Motion carried unanimously.

PRESENT: City Administrator Cathleen Koch, City Treasurer Michelle Fry, Fire Chief Ken Woffenden, City Clerk Marissa Ortiz, City Attorney Heidi Ellerd, Public Works Director Hallie Tuck, and Interim Chief of Police Mike Cobb.

CORRESPONDENCE

Mayor Barrow read a letter aloud from Interim Chief of Police Mike Cobb commending their exemplary performance as Public Works employees. Chase Bradner and Tyson Steele went above and beyond expectations during a remodeling project in the Police Department Office.

A letter of resignation was received from Police Records Clerk, Onna Pollock and was read by Mayor Barrow. Her resignation was effective April 15, 2022, she thanked the City of Connell for the opportunity to serve the community. The Mayor thanked and wished her the best.

CONSENT CALENDAR

Motion: Councilmember Kunkel moved to approve the consent calendar as presented:

- a) Minutes of the Regular Council Meeting March 21, 2022
- b) Accounts Payable 4/04/22 for \$111,351.17
- c) Check Register 4/01/22 for \$260.30

Councilmember Harper seconded motion. Motion carried unanimously.

APPROVAL OF AGENDA

Motion: Councilmember White moved to approve the agenda as presented. Councilmember Barrera seconded motion. Motion carried unanimously.

ORDER OF BUSINESS

MEMORANDUM OF UNDERSTANDING – VHF RADIO MAINTENANCE FOR
FRANKLIN CO INFORMATION SERVICES

A Memorandum of Understanding was provided to Councilmembers for review to allow Franklin County Information Services (FCIS) to bill City of Connell Police Department and City of Connell Fire Department (separately) for VHF radio use. The FCIS agreement included all North Franklin County VHF radio users. FCIS was responsible for maintaining the radio system, accounting of the funds created, and invoicing of the agencies listed for radio use based on number of calls received. The agencies agreed to utilize FCIS or its authorized contractors for maintenance on the primary public VHF radio system until the MOU was terminated.

Motion: Councilmember Kunkel moved to approve the Memorandum of Understanding between the City of Connell and FCIS. Councilmember Harper seconded motion. Motion carried unanimously.

RESOLUTION NO 2022-05 DECLARATION OF SURPLUS CITY EQUIPMENT

Interim Chief of Police, Mike Cobb presented Council with Resolution No. 2022-05. This Resolution would allow the following items to be discarded properly by Public Works staff.

1. Nine (9) cubicle separation dividers.

The listed items were assets that were no longer of use and had no discernible value.

Motion: Councilmember White moved to approve Resolution No. 2022-05 allowing the listed items to be discarded properly by Public Works staff. Councilmember Barrera seconded motion. Motion carried unanimously.

MODIFY THE 2022 DEADLINE DATE FOR COMPREHENSIVE PLAN AMENDMENT
APPLICATIONS

City Council had previously approved to change the City's deadline date to Monday, May 2, 2022, for submitting applications for any changes to the Comprehensive Plan. The deadline to publish the legal notice in the Franklin County Graphic to notify the public was overlooked. Therefore, the deadline would need to be modified once again. Staff recommended that Council fix the date to Monday, May 16, 2022, to be the deadline for persons to submit applications for any changes to the Comprehensive Plan.

Amendments to the City's Comprehensive Plan were legislative actions and in accordance with the State of Washington Growth Management Act (WAC Chapter 365-196) the City could amend its Comprehensive Plan on an annual basis. Connell Municipal Code (CMC) 16A.2.060(e)(1), the City Council could fix a date each year, via a vote at a regular or special meeting, which would serve as the deadline for submitting applications to amend the Comprehensive Plan for consideration in a given year. The deadline would generally occur no later than October 1, 2022. At least thirty days prior to the application due date, the city should notify the public that the Comprehensive Plan amendment process had begun.

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Motion: Councilmember Barrera moved to establish Monday, May 16, 2022, as the deadline for submitting applications for Comprehensive Plan amendments for consideration in the 2022 annual amendment cycle, and direct staff to arrange for notices to be distributed as set in the code. Councilmember Kunkel seconded motion. Motion carried unanimously.

MEETING RECESSED

Mayor Barrow recessed the regular meeting at 6:15 pm to go into Executive Session:

Per RCW 42.30.110 (1)(i) - To discuss legal counsel representing the City matter relating to agency enforcement actions.

Per RCW 42.30.140 (4)(a) – Collective bargaining sessions with employee organizations.

(15 minutes)

MEETING RECONVENED

Mayor Barrow called the regular meeting back to order at 6:30 pm.
No action taken.

DEPARTMENT REPORTS

City Administrator, Cathleen Koch –
Reported a newsletter from Meals on Wheels was received and announced their tentative plan to resume congregate setting on May 2, 2022.

Held discussions with Molly Kunkel regarding fund raising for the community pool. The donations collected would cover costs for daily swim fees for pool customers. She proposed to donate a total of \$5,000 collected and requested the Council to consider pairing the donation received from Columbia Basin Health Association for recreation purposes in the amount of \$5,000 and allow families to use the pool at no charge.

COUNCILMEMBERS REMARKS

Mayor Lee Barrow – Announced the completion of the Dog Park and fencing at Striker Park. The signage was in process and the public was welcome to utilize it.

MEETING ADJOURNED

There being no further business before the City Council of Connell Mayor Barrow adjourned the meeting at 6:46 pm.

ATTEST: 
Marissa Ortiz, City Clerk


Lee Barrow, Mayor