

MEETING OF THE CITY OF CONNELL, WASHINGTON
CONNELL, FRANKLIN COUNTY, WASHINGTON
April 18, 2022

The Regular meeting of the Connell City Council was called to order by Mayor Lee Barrow at 6:00 pm in the City Hall and was opened with the Pledge of Allegiance.

ROLL CALL

ROLL CALL: Mayor Lee Barrow and Councilmember's: Pro Tem Joe Escalera, Pat Barrera, Shelly Harper, Katrina Kunkel, and John White.

STAFF PRESENT: City Administrator Cathleen Koch, City Clerk Marissa Ortiz, City Treasurer Michelle Fry, Fire Chief Ken Woffenden, City Attorney Heidi Ellerd, Public Works Director Hallie Tuck and Building Services Clerk Sterling Joyner.

Planning Commission Members: Robert Misener, Bruce Blackwell, Ray Minor, Jerry Sackman and Evangeline Ellwein.

CONSENT CALENDAR

Motion: Councilmember Kunkel moved to approve the consent calendar as presented:

- a) Minutes of the Regular Council Meeting April 04, 2022
 - b) Check Register 4/06/22 for \$2,922.00
 - c) Payroll Register 4/05/22 – 4/05/22 for \$102,998.45
- Councilmember Barrera seconded motion. Motion carried unanimously.

APPROVAL OF AGENDA

Motion: Councilmember Kunkel moved to approve the agenda as amended: (*added items – East Ford Ave. and West Date Street Water Main Replacements Bid results and The Connell Municipal Code*). Pro Tem Escalera seconded motion. Motion carried unanimously.

ORDER OF BUSINESS

MODIFIED MEMORANDUM OF UNDERSTANDING – VHF RADIO MAINTENANCE
FOR FRANKLIN CO INFORMATION SERVICES

Provided for Council was a revised Memorandum of Understanding to allow Franklin County Information Services (FCIS) to bill City of Connell Police Department and City of Connell Fire Department (separately) for VHF radio use. The underlined language was added to the previous draft under section 6 INSURANCE, it read: The Agencies and FCIS should at all times carry liability insurance (or participate in self-insurance agreements) in the minimum amount of \$1,000,000 to cover all activities of its personnel related to the performance of the MOU or provide certificates of coverage from their respective risk pool providers evidencing the same level of coverage for loss.

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Motion: Councilmember Harper moved to approve the revised Memorandum of Understanding between the City of Connell and FCIS. Councilmember White seconded motion. Motion carried unanimously.

EAST FORD AVE. AND WEST DATE STREET WATER MAIN REPLACEMENTS BID RESULTS

For Council’s review was a letter from Anderson Perry and Associates, Inc. which described bid results from April 14, 2022, for the East Ford Avenue and West Date Street Water Main Replacements project. The City received four bids from the following bidders:

1. Premier Excavation, Inc.
2. Allstar Construction Group, Inc.
3. POW Contracting, Inc.
4. C&E Trenching, LLC

The bids were reviewed and verified; totals ranged from \$276,130.56 to \$388,915.05. The Engineer’s Estimate was \$294,846.75. The lowest bidder was Premier Excavation, Inc., at \$276,130.56 approximately \$19,000 below the Engineer’s estimate. The recommendation was to award the winning bid to Premier Excavation, Inc. for this project.

Motion: Councilmember Kunkel moved to approve the winning bid to Premier Excavation Inc. for the Water Main Replacement Project. Councilmember Barrera seconded motion. Motion carried unanimously.

PLANNING AND LAND USE TRAINING - NICOLE STICKNEY

Along with the Planning Commission, Senior Project Manager at AHBL, Nicole Stickney was in attendance and gave a power point presentation on a short course of the roles and responsibilities in the planning process. Staff held discussions on the Appearance of Fairness Doctrine.

RESOLUTION NO. 2022-06 VACATION OF RIGHT-OF-WAY BENHAM/WELCH PROPERTY

Building Services Clerk, Sterling Joyner reported that in 1977 property was conveyed to Franklin County by Norman Welch and had since been annexed by the City of Connell. The property appeared to have been conveyed for the purposes of creating a street right-of-way. That purpose could not be accomplished due to having no connectivity available. In order for the owners to have ability to use the entirety of the property, a vacation was necessary. Resolution No. 2022-06 was presented to initiate the process to consider a vacation of road right-of-way and setting a date for a public hearing on May 16, 2022, to consider such vacation. After the public hearing an ordinance would be presented to vacate the right-of-way.

Motion: Councilmember Harper moved to approve Resolution No. 2022-06 setting a hearing date to vacate the street right-of-way. Pro Tem Escalera seconded motion. Motion carried unanimously.

BUILDING AND PLANNING REPORT – STERLING JOYNER

Sterling Joyner gave a report and displayed pictures of the current building developments taking place in the City of Connell.

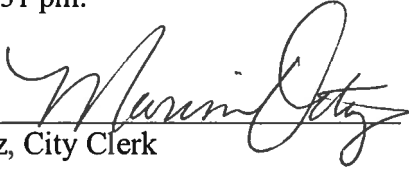
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DISCUSSION - THE CONNELL MUNICIPAL CODE

Councilmember Harper requested to discuss CMC Chapter 2.10, City Administrator, section 2.10.015 Residency requirement. She indicated the city code read within six months of employment with the city of Connell as City Administrator, she/he shall reside within a twenty-mile radius of city limits of the City of Connell. As per the City Administrator's employee agreement section 19 specified she shall not be required to comply with CMC 2.10.015. Councilmember Harper also questioned employees' using city vehicles to and from home, specifically the City Administrator and Police Officers. City Attorney Heidi Ellerd explained that the City Administrator's contract could be modified to add language allowing such use. No action was taken on this matter.

MEETING ADJOURNED

There being no further business before the City Council of Connell Mayor Barrow adjourned the meeting at 8:31 pm.

ATTEST: 
Marissa Ortiz, City Clerk



Lee Barrow, Mayor