

MEETING OF THE CITY OF CONNELL, WASHINGTON
CONNELL, FRANKLIN COUNTY, WASHINGTON
January 18, 2022

Remote Regular meeting of the Connell City Council was called to order by Mayor Lee Barrow at 6:04 pm in the City Hall.

ROLL CALL

ROLL CALL: Mayor Lee Barrow and Councilmember's: Mayor Pro Tem Joe Escalera, John White, and Shelly Harper,

EXCUSED: Councilmember Harper moved to excuse Councilmembers Pat Barrera and Katrina Kunkel. Mayor Pro Tem Escalera seconded motion. Motion carried unanimously.

PRESENT: City Administrator Cathleen Koch, City Clerk Marissa Ortiz, City Treasurer Michelle Fry, Fire Chief Ken Woffenden, City Attorney Dan Hultgrenn and Public Works Director Hallie Tuck.

CONSENT CALENDAR

Motion: Councilmember Harper moved to approve the consent calendar as presented:

- a) Minutes of the Regular Meeting January 3, 2022
- b) Accounts Payable 12/30/21 for \$63,931.64
- c) Accounts Payable 1/18/2022 for \$254,000.61
- d) Check Register 12/01/21 for \$227.07
- e) Payroll Register 1/05/22-1/05/22 for \$106,270.14

Councilmember White seconded motion. Motion carried unanimously.

APPROVAL OF AGENDA

Motion: Councilmember Harper moved to approve the agenda as presented. Councilmember White seconded motion. Motion carried unanimously.

ORDER OF BUSINESS

FRANKLIN PUD INTERLOCAL

The City had an informal agreement in the past to provide a pay station at City Hall for Franklin PUD payments. A formal agreement with financial controls in place was recommended to continue to provide these services. Franklin PUD was in communication with City Hall regarding the terms of this agreement and was approved as written with Council approval. The volume of payments processed at City Hall had steadily declined over the years, but it was still considered a valuable service to our citizens in Connell and the surrounding areas. Upon analyzing the average number of payments processed and staff time involved with financial controls in place it was agreed by the current administration and Franklin PUD that a monthly service fee of \$400.00 would be sufficient to continue to provide services as a remote pay station.

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Regular Remote Meeting – January 18, 2022

Motion: Councilmember Harper moved to approve the Mayor to sign the proposed Interlocal Agreement with Public Utility District No. 1 of Franklin County. Mayor Pro Tem Escalera seconded motion. Motion carried unanimously.

DECLARATION TO SURPLUS CITY EQUIPMENT

Fire Chief, Ken Woffenden reported a list of items that were listed on the small attractive asset list and were no longer used. Resolution No. 2022-01 declaration to surplus city equipment was presented to Council for approval.

1. Linksys wireless access point - (serial# PUUOOJB00065), unknown if operable.
2. Laptop computer - (serial# CND8462ZDK), does turn on, unable to upgrade software. Hard drive will be wiped clean by Devfuzion.
3. Turnout pant (serial# 0810005032), out of service due to tear, not repairable as they are beyond the ten-year service life.
4. Emerson Television – (model# 652-30104024), no longer used or operable.
5. Phillips DVD Player – (model# NW3A08), no longer used or operable.
6. Gateway Computer (Laptop) – (model# NV78), outdated/unable to upgrade software. Hard drive will be wiped clean by Devfuzion.
7. Dell Computer (Laptop) – (model# Inspiron 15 5000), outdated/unable to upgrade software. Hard drive will be wiped clean by Devfuzion.

Motion: Mayor Pro Tem Escalera moved to approve Resolution No. 2022-01 allowing items listed above to be stricken from the asset list, computer hard drive to be destroyed and all items to be discarded property. Councilmember White seconded motion. Motion carried unanimously.

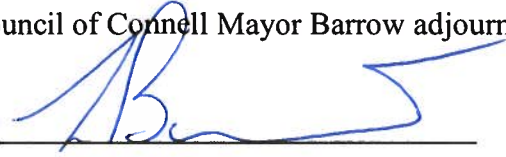
DEPARTMENT REPORTS

Mayor Lee Barrow –
Announced a City Council Workshop was scheduled for January 31, 2022, 2:00 pm at City Hall.

MEETING ADJOURNED

There being no further business before the City Council of Connell Mayor Barrow adjourned the meeting at 6:24 pm.

ATTEST: 
Marissa Ortiz, City Clerk


Lee Barrow, Mayor