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## FIRE DEPARTMENT CITY ADMINISTRATOR REPORT

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DATE: January 31, 2020  
TO: MARIA PENA, CITY ADMINISTRATOR  
FROM: KEN WOFFENDEN, FIRE CHIEF  
RE: Monthly Staff Report Fire Department activities.

**REPORTING PERIOD:** This report covers activities that have occurred or are in progress for the month of January 31, 2020.

- Avista Utilities Provided Training on Natural Gas Hazard Response
- Provide facility for EMT training
- Fire training Nov 13 & 27
- Provided fire station to Cemetery Board for meeting
- Attended Franklin County Emergency Management Board meeting
- Paid Fire Dept. bills.
- Respond to several incidents

/s/ Ken Woffenden  
Fire Chief/City of Connell