# FIRE DEPARTMENT CITY ADMINISTRATOR REPORT

DATE: May 31, 2019
TO: MARIA PENA, CITY ADMINISTRATOR
FROM: KEN WOFFENDEN, FIRE CHIEF
RE: Monthly Staff Report Fire Department activities.

**REPORTING PERIOD:** This report covers activities that have occurred or are in progress for the month of May 2019.

- Hosted local preschool to a fire station tour.
- Assist State Fire Marshal with inspections at NFSD buss garage.
- Assist Darrel Brown with final inspections at New Life Church.
- Took delivery of new Incident Command Vehicle (F 150 pu) and have been working on getting all things in place to put it into service (radios, lights, misc.)
- Updated Breathing Air Compressor (add more storage capacity, increase pressure)
- Completed hydrant testing prior to WSRB inspection.
- Planning to strip and wax reception area floors.
- Completed WSRB audit.
- Provided fire station to Cemetery Board for a meeting.
- Paid Fire Dept. bills.
- Attended Fireworks Display Inspection training.
- PA & Speaker system is operational throughout the fire station.
- Respond to several incidents (most are false alarm).

/s/ Ken Woffenden
Fire Chief/City of Connell