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## FIRE DEPARTMENT CITY ADMINISTRATOR REPORT

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DATE: August 31, 2019  
TO: MARIA PENA, CITY ADMINISTRATOR  
FROM: KEN WOFFENDEN, FIRE CHIEF  
RE: Monthly Staff Report Fire Department activities.

**REPORTING PERIOD:** This report covers activities that have occurred or are in progress for the month of August 2019.

- Finalize annual Fire inspection at CRCC.
- Assist State Fire Marshal with final inspection at NFSD buss garage.
- Assist Connell resident with cleaning up residue from recent fire.
- Updating Breathing Air Compressor (add more storage capacity, increase pressure), waiting on parts to finish the project.
- Planning to strip and wax reception area floors.
- Completed WSRB audit, still waiting for rating.
- Provided fire station to Cemetery Board for a meeting.
- Paid Fire Dept. bills.
- Respond to several incidents (most are false alarm).

/s/ Ken Woffenden  
Fire Chief/City of Connell