
FIRE DEPARTMENT CITY ADMINISTRATOR REPORT

DATE: February 02, 2019
TO: MARIA PENA, CITY ADMINISTRATOR
FROM: CHRIS SCHULTE, FIRE CHIEF
RE: Monthly Staff Report Fire Department activities.



REPORTING PERIOD: This report covers activities that have occurred or are in progress for the month of January 2019.

- City of Connell Fire Chief transfer of command has occurred for the Fire Department . Ken Woffenden is now the newly appointed Fire Chief for the City of Connell.
- Ordered Public address equipment to wire the fire station with dispatch speakers in all rooms.
- Submitted Fire Fighter payroll for month of January 2019.
- Scheduled pump tests, ladder test (both ground and aerial) for both apparatus in anticipation of upcoming WSRB evaluation.
- Hired two new Fire Fighters.
- Ordered some turnout gear.
- Hosted Boy Scouts of America station visit.
- Provided fire station to bus drivers for a meeting.
- Attended meetings at FCEM and SECOMM.
- Did maintenance to pike poles on E2011.
- Fire Department received another free, donated AED. We sent it to a service center
- Out going chief removed all his papers and personal belongings from the station.

/s/ Chris Schulte
Fire Chief/City of Connell