



City of Connell

**EASTERN
WASHINGTON'S
HARVESTLAND**

FIRE DEPARTMENT CITY ADMINISTRATOR REPORT

DATE: DECEMBER 01, 2017
TO: MARIA PENA, CITY ADMINISTRATOR
FROM: CHRIS SCHULTE, FIRE CHIEF
RE: Monthly Staff Report Fire Department activities.

REPORTING PERIOD: This report covers activities that have occurred or are in progress for the month of November 2017.

- Fire department hosted Bus Drivers Meeting.
- Fire department hosted Corrections Officer Meeting.
- Fire department hosted “Adopt a Family” family registration event.
- Completed DOT Inspections and corrective maintenance actions on both apparatus.
- Ordered new attack hose for both apparatus crosslays.
- Chief attended PNW Incident Commanders meeting
- Chief attended a Line of Duty Death prevention workshop in Portland hosted by the National Fallen Firefighter Foundation.
- Concluded preliminary discussions with Franklin County Building Inspector, City of Connell Planning Clerk and New Life Church Pastor in regards to the installation of required sprinklers in the large sanctuary portion of the church.
- Conducted After Action Review (AAR) for Mutual Aid incident with FCFD#1 and #4.
- Tracked the arrival of funding for Chief’s time on Federal fire assignments. As of the end of November City of Connell had been reimbursed for 4 out of 5 fire assignments.
- Submitted Fire Department member payroll, ending the 2017 Payroll season.
- Assisted with response to rising flood waters.
- Contributed some time and assisted on preparations for upcoming IMT Conference in Yakima, WA. Event scheduled for March 20-22, 2018.
- Submitted application to ICAPS to validate current and continued status as Incident Commander of PNW2 for the 2018 calendar year.

/s/ Chris Schulte
Fire Chief/City of Connell