



City of Connell

**EASTERN
WASHINGTON'S
HARVESTLAND**

FIRE DEPARTMENT CITY ADMINISTRATOR REPORT

DATE: FEBRUARY 05, 2018
TO: MARIA PENA, CITY ADMINISTRATOR
FROM: CHRIS SCHULTE, FIRE CHIEF
RE: Monthly Staff Report Fire Department activities.

REPORTING PERIOD: This report covers activities that have occurred or are in progress for the month of January 2018.

- Served on a hiring panel to assist Pasco Fire Department hire an Assistant Chief.
- Scheduled a Wildland Fire Basic Training for City of Connell, and Franklin County Fire Districts 1 and 4. Class starts on Feb 6 and will be completed on Feb 10.
- Attended Washington Wildland Fire Summit in Tumwater.
- Chasing an air leak in Engine 2011 brake system. Safe but not as good as it should be.
- Contacted US Forest Service and located missed back fill payment from Federal Fire. All Federal funds for the 2017 fire season will be accounted for once this last deposit is made.
- Completed Roster Selection for PNW2 team for 2018 calendar year.
- Submitted Fire Fighter payroll for month of January 2018.
- Fire has 4 new volunteers that are being signed up.
- Had 2 keypad door lock failures and have arranged for replacement door locks to be installed on Feb 5.

/s/ Chris Schulte
Fire Chief/City of Connell