



OFFICE OF THE CITY CLERK AND TREASURER

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March Monthly Report

This monthly report will emphasize some of the key functions that have been completed by this office.

- Prepared, published and posted City Council Meeting Agendas/Notices.
- The City of Connell received the Tree City USA recognition by the Arbor Day Foundation for the third year in a row.
- Received 3 Public Record requests and completed as of the end of March.
- City Treasurer Bernal has begun preparing for the Annual Report.
- Held the first web-based Emergency Council Meeting on March 20, 2020.
- Attended a Department Head meeting on March 25, 2020.
- Accounting Clerk Alvarado completed the 2020 Budget Book.
- 8 active business license applications submitted for March 2020, including 1 home-based business occupation.
- Staff participated in several webinars in response to COVID-19 Pandemic.