



Maria Peña, City Administrator
104 E. Adams, P.O. Box 1200 ♦ Connell WA 99326
(509) 234-2701 ext 1234 ♦ Fax: (509) 234-2704
www.cityofconnell.com

June 1, 2020

CITY ADMINISTRATOR'S REPORT

The following City Administrator's Report, while respectfully submitted to the Mayor and City Council, is provided and available to the general public to inform them of the status of City projects and activities. This report, as well as the monthly department reports, is placed on the City's website.

We are adjusting, the last few months have not been easy on anyone. When COVID-19 first hit us, we knew we had to carry on, not knowing how long this pandemic and its effects would last. Everyone has had to adjust to a new "normal" wondering if we would ever be able to go back to our old "normal". I would like to thank each and everyone of my staff for their dedication and perseverance. You have not only had to adjust and cope with COVID-19 at work, but at home as well, you all deserve Employee of the Month's awards!

Here is what I have been working on for the months of April and May:

- COVID-19
Participated in **numerous** COVID-19 calls, briefings, meetings etc. Benton Franklin Health Department provides daily briefings on COVID-19.

Participated in several meetings regarding COVID-19 funding for expenditures.

Monitoring revenue loss due to COVID-19.
- WorkSorce Provider meeting held via Teams discussed ideas for promotion of service available.
- Participated in the Local Pastors meetings. Discussed how they would be moving forward with services.
- Met remotely with Apollo in regard to submitting a proposal to council for cost savings to City facilities.
- Had communications with Representative Dye's office regarding flooding.
- Meeting with the Parents of the Class of 2020 regarding graduation.
- Working with several organizations regarding the safe opening of the pool.
- Held Finance Committee meeting.
- Working with staff to keep city staff safe and to put in place a plan for the safe opening of each of our facilities.