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February 3, 2020

## CITY ADMINISTRATOR'S REPORT

The following City Administrator's Report, while respectfully submitted to the Mayor and City Council, is provided and available to the general public to inform them of the status of City projects and activities. This report, as well as the monthly department reports, is placed on the City's website.

Here is what I have been working on for the month of January:

- Held monthly Department Head meeting. Welcome Marissa Ortiz as the new City Clerk and Genesis Bernal as the new City Treasurer!
- January 7th held a Park & Rec meeting to discuss the 2020 PROS Plan (Parks, Recreation, and Open Spaces). MillieAnne VanDevender, from AHBL, helped guide us through the public workshop to help determine needs and goals for the 2020 PROS Plan.

A second Park & Rec meeting was held on January 28<sup>th</sup> for the purpose of forwarding a recommendation to the City Council regarding the 2020 PROS Plan.

- Along with City Clerk Ortiz, attended Census training in Kennewick. The Census is coming!
- Attended monthly meeting with DOC.
- Attended a Planning Commission meeting where a Public hearing was held for the purpose of making a recommendation to the City Council on adopting an update to the City's Critical Area Ordinance.
- After the January 21<sup>st</sup> Council meeting staff submitted the Comprehensive Plan update to Department of Commerce. We received notice on January 27<sup>th</sup> of the City of Connell's successful completion of the comprehensive plan and development regulation update. As you may recall, the City had until January 29<sup>th</sup> to complete the Comp Plan update in order to receive the low interest loan from Public Works Board for the Country Estates/Striker Sewer Project.
- Along with the Mayor, attended the City Action Days Conference in Olympia. We got to speak to Senator Schoesler and Representative Schmick in regards to the Rail Interchange Project and Esquatzel flooding issues. Representative Dye was called away and was unable to meet with us, a phone conference will be scheduled for a future date.
- Our new safety windows for our clerks at the front desk were installed!