

City of Connell, Washington
CITY COUNCIL AGENDA

Connell City Hall - 104 E. Adams Street
Regular Meeting
April 17, 2024, 6:00 PM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CORRESPONDENCE/APPOINTMENTS

5. CONSENT CALENDAR

All matters listed within the Consent Calendar have been distributed to each member of the Connell City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Calendar and placed on the Regular Agenda by request.

- a) Minutes of the Regular Council Meeting April 03, 2024
- b) Accounts payable 4/17/2024 for \$123,224.66
- c) Check Register 4/01/24 for \$319.52
- d) Payroll Register 4/05/24 – 4/05/24 for \$113,873.41

6. APPROVAL OF AGENDA

ORDER OF BUSINESS

7. Agreement with Connell Chamber of Commerce
8. Basin Disposal Fuel Surcharge
9. Discussion on Street Closure

10. COMMITTEE, CITY ADMINISTRATOR, AND DEPARTMENT REPORTS
11. CITIZEN COMMENT/NON-AGENDA ITEMS
12. CITY COUNCIL CLOSING REMARKS
13. ADJOURNMENT

The public is welcome and encouraged to attend this meeting. The City of Connell wishes to provide reasonable access to all public meetings for individuals with disabilities. Please contact the City Clerk at least three business days prior to the meeting for accommodations to be arranged.



THE MISSION OF THE CITY OF CONNELL IS:

To partner with the community, enriching the quality of life and delivering a range of services in a fiscally sustainable manner.

Engaging the public and embracing diversity, we maintain a focus on the future, remaining flexible and responsive, to foster a small-town character that supports growth.

REGULAR MEETING OF THE CITY OF CONNELL, WASHINGTON
CONNELL, FRANKLIN COUNTY, WASHINGTON
April 03, 2024

The Regular meeting of the Connell City Council was called to order by Mayor Lee Barrow at 6:00 pm in the City Hall and was opened with the Pledge of Allegiance.

ROLL CALL

Mayor Lee Barrow and Councilmember's: Pat Barrera, Shelly Harper, Preston Hart, and John White.

EXCUSED:

Councilmember Barrera moved to excuse Councilmember Joe Escalera. Councilmember Hart seconded motion. Motion carried unanimously.

STAFF PRESENT:

Fire Chief Ken Woffenden, City Treasurer Teresa Steele, City Administrator Cathleen Koch, Building Service Clerk Sterling Joyner, City Clerk Marissa Ortiz, Public Works Director Hallie Tuck, Police Chief Chris Lee and City Attorney Heidi Ellerd.

CONSENT CALENDAR

Motion: Mayor Pro Tem Harper moved to approve the consent calendar as presented:

- a) Minutes of the Regular Council Meeting March 20, 2024
 - b) Accounts Payable 4/03/24 for \$147,216.85
 - c) Payroll Register 3/20/24-3/20/24 for \$81,982.08
- Councilmember Barrera seconded the motion. Motion carried unanimously.

APPROVAL OF AGENDA

Motion: Mayor Pro Tem Harper moved to approve the agenda as presented. Councilmember White seconded the motion. Motion carried unanimously.

ORDER OF BUSINESS

LAMB WESTON STREET FRONTAGE WAIVER

Lamb Weston had applied for a frontage waiver to waive the code requirements for the construction of curb, gutter, and sidewalk improvements on the frontage of four streets. The four streets were West Juniper Street, South Fifth Avenue, West Hawthorn Street, and West Gum Street. The request was linked to a pending site plan review at 811 West Gum Street under City file No.2024.13.BP1. The Connell Municipal Code 12.20.020 required frontage improvements unless a waiver was approved by the Planning Commission and confirmed by the City Council. The Planning Commission agreed to the necessity of the waiver and forwarded their approval to the City Council. The City Council was not opposed and was in favor of the applicant's request.

Councilmember Hart abstained from the vote.

MEETING OF THE CITY OF CONNELL
Regular Council Meeting – April 03, 2024

Motion: Mayor Pro Tem Harper moved to approve the waiver to provide street improvements along the street frontages stated and direct the Mayor to sign Resolution No. 2024-03. Councilmember Barrera seconded the motion. Motion carried.

2024 HOTEL MOTEL EXPENDITURE ALLOCATIONS

The Hotel/Motel Committee met on March 28, 2024, to review all applications and made recommendations on funding. They proposed to provide each applicant with the following expenses in Hotel/Motel funding for a total of \$20,500.

The following applications recommended for funding were received from:

- | | |
|---|---------|
| 1. Columbia Basin Junior Livestock Show | \$3,500 |
| 2. Connell Community Club | \$4,500 |
| 3. Connell Community Float/Miss Connell Scholarship Program | \$5,000 |
| 4. Greater Connell Area Chamber of Commerce/Fall Festival | \$5,000 |
| 5. Connell Heritage Museum | \$2,500 |

Mayor Pro Tem Harper abstained from the vote.

Motion: Councilmember White moved to approve the allocation of Hotel/Motel tax funds recommended by the Hotel/Motel Tax Advisory Committee in the amount of \$20,500. Councilmember Barrera seconded the motion. Motion carried.

DEPARTMENT REPORTS

Public Works Director, Hallie Tuck – Requested to purchase equipment for the Public Works Department needed for City parks. Items included Echo Trimmers (SRM-3020T), Echo backpack blowers (PB-755ST), and Exmark push mowers (CX180GKA30000).

Motion: Councilmember Hart moved to authorize staff to use up to \$15,000 for Park equipment. Councilmember White seconded the motion. Motion carried unanimously.

City Administrator, Cathleen Koch – Reported that the City of Connell had applied for a grant for funding to support commercial and retail growth.

COMMENTS/NON-AGENDA ITEMS

Lauren Smith – Spoke on behalf of the Miss Connell Scholarship Program, asked for the need of more support to continue the community float.

Maria Chiprez – Voiced her concerns about finding a location to store the community float and asked for more support from the City.

Jim Colclasure – Expressed thanks for being able to join the City Council Meeting by Zoom.

MEETING OF THE CITY OF CONNELL
Regular Council Meeting – April 03, 2024

MEETING ADJOURNED

There being no further business before the City Council of Connell Mayor Barrow adjourned the meeting at 6:41pm.

Lee Barrow, Mayor

ATTEST: _____
Marissa Ortiz, City Clerk

ACCOUNTS PAYABLE

City Of Connell

As Of: 04/17/2024

Time: 09:08:31 Date: 04/11/2024
Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
27167	04/01/2024	04/17/2024	704 Avista Utilities, Avista Corporation	2,295.76	Gas Bills For City Of Connell Accounts For 2/26/24-3/26/24
27169	04/01/2024	04/17/2024	99 Big Bend Electric Cooperative, INC.	2,895.36	Electric Bills For Waste Treatment Plant, Electric-Valve/SR 260, And PD Communication Tower. 2/22/2024-3/23/2024
27229	04/17/2024	04/17/2024	5189 CR Solutions LLC	9,343.05	Installation Of Park Security Cameras-EMS/Homeland Security Grant
27233	04/10/2024	04/17/2024	6444 Cascade Engineering Services, C/O Alterna Capital	1,080.00	PD - Radar Services
27173	04/17/2024	04/17/2024	6246 Christensen Fleet Card	275.85	Fuel Consumed
27211	04/17/2024	04/17/2024	6246 Christensen Fleet Card	8,516.40	City/Police Fuel
27168	04/01/2024	04/17/2024	155 City Of Connell	19,854.24	City Of Connell April 2024 Utility Bills, March 2024 Utility Tax Payments, & April 2024 Fire Suppression City Municipal Code Web Update (New Pages)
27178	04/17/2024	04/17/2024	160 Code Publishing Company	509.01	City Municipal Code Web Update (New Pages)
27161	03/29/2024	04/17/2024	5309 Community First Bank-Mastercard	79.73	C. Koch. CC Purchases..3630..Ed Brown's Retirement Party Supplies/rec Supplies..Garland, Balloons, Helium
27162	03/29/2024	04/17/2024	5309 Community First Bank-Mastercard	32.12	K. Hogan.. CC Purchases ..2431.. Postage..2 Phone Charger Cords
27163	03/29/2024	04/17/2024	5309 Community First Bank-Mastercard	14.07	S. Joyner. CC Purchases. 2962. KwiCut Individual Monthly Plan - One Month. For Translation.
27164	03/29/2024	04/17/2024	5309 Community First Bank-Mastercard	2,235.62	C. Lee; CC Purchases; 7582; 2 Helium Tanks, Training Travel Expense; USB Drives; Screwdriver Set ; Police Clerk Webinar; DOL Title/Plate; Autoglass Repair/replacement
27165	04/17/2024	04/17/2024	5309 Community First Bank-Mastercard	36.25	Maintenance Supplys
27172	04/02/2024	04/17/2024	5309 Community First Bank-Mastercard	88.32	M. Ortiz. CC Purchases 2947, Zoom Membership 2/26/24-3/25/24, TransUnion Pre-employment
27223	04/10/2024	04/17/2024	5309 Community First Bank-Mastercard	276.97	Background Check (Heather Keel), WSP Watch Criminal History Check (Heather Keel)
					J. Schmid. CC Purchases 6724. Case Of 48 OEM MaxLife 2-Cycle Oil 2.6oz 1 Gallon Mix, Ateret Work Gloves 12 Pairs Micro-Foam Nitrile Coated Safety Gloves 3qty
27222	04/17/2024	04/17/2024	170 Connell Auto Parts	1,341.53	Fuses, Batteries, Brake Parts, Cleaner
27225	04/10/2024	04/17/2024	180 Connell Grange Supply Co.	1,542.74	3 Way Valve, Teflon Tape, Diesel DEF, Pruning Seal, Sink Supply Lines, Drive Screws, Pipe Nipples And 90's, Duct Tape, Wall Anchors, Lopping Shears, Oil, Gas Can, Garden Hoses, Faucet Kit, Rakes, Bolt
27228	04/10/2024	04/17/2024	2459 Consolidated Technology Services/ WaTech, Attn: Ac	18.00	PD VPN Software/cert SVC Software Token Authentication March 2024

ACCOUNTS PAYABLE

City Of Connell

As Of: 04/17/2024

Time: 09:08:31 Date: 04/11/2024
Page: 2

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
27212	04/17/2024	04/17/2024	217	1,078.53	Inmate Labor
27199	04/05/2024	04/17/2024	235	25.00	Old Age & Survivors Insurance Tax Year 2023
27175	04/02/2024	04/17/2024	3640	3,415.94	City Of Connell Cyber Security And Backup
27206	04/08/2024	04/17/2024	6356	1,646.75	Attorney Fees, Photocopies, Email Responses, City Council Meetings, Board Packet Review, Telecons With Koch, Barrow, Ortiz
27204	04/08/2024	04/17/2024	292	16,137.03	CoC PUD Bills For 2/26/24-3/28/24
27214	04/17/2024	04/17/2024	292	296.07	Street Light Maintenance
27210	04/17/2024	04/17/2024	5497	592.28	Classified-PW Maint II Recruitment AD / Legal - Ord 1039 & 1040 / Legal - Grocery Store SEPA Notice
27180	04/03/2024	04/17/2024	298	26.17	March 2024 Remit Criminal Victim Assessment
27179	04/03/2024	04/17/2024	3058	2,587.65	April 2024 Franklin Co. District Court Services And Prosecutor's Office Services
27224	04/10/2024	04/17/2024	6442	500.00	Community Center Rental For 4/6/2024 Deposit Refund
27232	04/10/2024	04/17/2024	6433	58.96	PD - Mileage For Travel To/from Richland - 44 Mi Each Way (88 Mi Total @ \$0.67) 3/27/2024
27177	04/02/2024	04/17/2024	4436	121.89	Voip/Voicemail Services For March 2, 2024 - Apr 01, 2024
27215	04/17/2024	04/17/2024	364	161.67	Solenoid, Sprinkler Risers For Parks
27227	04/10/2024	04/17/2024	3090	43.79	PD Car Washes March 2024 - Quick Wash For LP#60274D-WA On 3/16/24 & 3/26/24. Full Service Wash For LP#67040D-WA On 3/27/2024
27160	03/28/2024	04/17/2024	6425	129.40	PD - Copy Machine. Contract # BI2521-01
27176	04/02/2024	04/17/2024	6425	597.56	Agreement 112-1583154-000 & Color Copies 2/25/24-3/24/24
27226	04/10/2024	04/17/2024	384	805.31	Faucets For C.C.
27213	04/17/2024	04/17/2024	6192	403.84	Well 8 Pump Troubleshooting
27170	04/01/2024	04/17/2024	5212	39.80	Pen S-Gel 0.38MM 4CT BLA; Mailer Bubble 12PK; Expanding PKT Letters, Printed Flags Post-it, Tabs IIN Bright
27216	04/17/2024	04/17/2024	4158	17,625.49	Rental Machinery For The Esquatel
27220	04/17/2024	04/17/2024	521	179.63	Clothing Allowance- Jason
27201	04/08/2024	04/17/2024	5969	654.71	CC Merchant Fees For March 2024
27221	04/10/2024	04/17/2024	6115	12,486.54	Retainage Payment For East Ford Ave & West Date St, Water Main Replacment 2022 Project
27218	04/09/2024	04/17/2024	2275	157.00	Subscription Fees Q1 Jan-Mar 2024. Recruiting Assistance, Application Processing, Written & Physical Ability Testing: Police Officer

ACCOUNTS PAYABLE

City Of Connell

Time: 09:08:31 Date: 04/11/2024
Page: 3

As Of: 04/17/2024

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
27219	04/09/2024	04/17/2024 2275	Public Safety Testing	157.00	Subscription Fees - Q3 July - Sept 2023. Recruiting Assistance, Application Processing, Written & Physical Ability Testing: Police Officer
27200	04/08/2024	04/17/2024 5630	Quadient- POSTAGE EFT	600.00	Postage For Quadient Stamp Machine
27182	04/17/2024	04/17/2024 5981	SIJ HOLDINGS, LLC, McClatchy Shared Services	717.00	Recruitment Employment Package - Public Works Maint. II AD - (3/17-3/27)
27209	04/09/2024	04/17/2024 233	St.of Washington Dept Of Revenue-EFT	8,191.80	March 2024 Combined Excise Tax
27174	04/02/2024	04/17/2024 6147	The Print Guys	536.04	#10 Regular Envelopes 1,500qty, #10 Window Envelopes 1,500qty
27205	04/08/2024	04/17/2024 3412	U.S. Bank N.A.	96.00	Monthly Maint. Charge. 3 Mos. Jan 2024 - March 2024
27217	04/17/2024	04/17/2024 665	Utilities Underground	10.56	Utility Locates
27181	04/03/2024	04/17/2024 695	WA St Treasurer Office	2,081.64	A8 Form From March 2024 Remittance
27231	04/10/2024	04/17/2024 6443	Washington St. Crim. Just. Training Com.	100.00	PD - Training Toni Hoffman Evidence & Property Room Management 3/4/24-3/8/24
27230	04/10/2024	04/17/2024 3440	Washington State Patrol, Budget and Fiscal Service	53.00	January 2024 & February 2024 Background Checks
27171	04/01/2024	04/17/2024 2626	Xpress Bill Pay/EFT, Xpress Solutions Inc	475.59	CC Fees For March 2024
Report Total:				123,224.66	

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Connell and that I am authorized to authenticate and certify to said claim.

() Finance Director () Auditing Officer _____ Date: _____
 () Deputy Finance Director _____

CHECK REGISTER

City Of Connell

Time: 09:55:07 Date: 04/01/2024

04/01/2024 To: 04/01/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1210	04/01/2024	Claims	7	44171	U.S. Post Office	319.52	Postage For April 2024 Utility Billing
		401 Water Fund				159.76	
		402 Sewer Fund				159.76	
						<u>319.52</u>	Claims: 319.52

WE, the members of the City Council of the City of Connell, Washington, DO HEREBY certify that the merchandise or services listed above have been received and that the above listed vouchers and the related checks have been reviewed and approved for payment by the City of Connell Council. DATED this _____ day of _____ 20__.

ATTEST:

Councilmember

Councilmember

Mayor



Finance Director

CHECK REGISTER

City Of Connell

Time: 11:09:51 Date: 04/10/2024

04/05/2024 To: 04/05/2024

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1224	04/05/2024	Payroll	7	EFT		2,131.53	
1225	04/05/2024	Payroll	7	EFT		2,397.46	
1226	04/05/2024	Payroll	7	EFT		71.48	
1227	04/05/2024	Payroll	7	EFT		1,583.19	
1228	04/05/2024	Payroll	7	EFT		35.74	
1229	04/05/2024	Payroll	7	EFT		1,580.62	
1230	04/05/2024	Payroll	7	EFT		71.48	
1231	04/05/2024	Payroll	7	EFT		89.93	
1232	04/05/2024	Payroll	7	EFT		71.48	
1233	04/05/2024	Payroll	7	EFT		1,983.78	
1234	04/05/2024	Payroll	7	EFT		71.48	
1235	04/05/2024	Payroll	7	EFT		1,365.67	
1236	04/05/2024	Payroll	7	EFT		71.48	
1237	04/05/2024	Payroll	7	EFT		2,739.90	
1238	04/05/2024	Payroll	7	EFT		35.74	
1239	04/05/2024	Payroll	7	EFT		2,355.82	
1240	04/05/2024	Payroll	7	EFT		1,502.57	
1241	04/05/2024	Payroll	7	EFT		1,338.11	
1242	04/05/2024	Payroll	7	EFT		1,962.52	
1243	04/05/2024	Payroll	7	EFT		1,188.40	
1244	04/05/2024	Payroll	7	EFT		3,494.44	
1245	04/05/2024	Payroll	7	EFT		71.48	
1246	04/05/2024	Payroll	7	EFT		3,822.79	
1247	04/05/2024	Payroll	7	EFT		89.35	
1248	04/05/2024	Payroll	7	EFT		107.21	
1249	04/05/2024	Payroll	7	EFT		2,437.03	
1250	04/05/2024	Payroll	7	EFT		2,244.75	
1251	04/05/2024	Payroll	7	EFT		2,325.09	
1252	04/05/2024	Payroll	7	EFT		2,063.51	
1253	04/05/2024	Payroll	7	EFT		116.15	
1255	04/05/2024	Payroll	7	EFT		2,433.46	
1256	04/05/2024	Payroll	7	EFT		1,768.90	
1257	04/05/2024	Payroll	7	EFT		35.74	
1258	04/05/2024	Payroll	7	EFT		35.74	
1259	04/05/2024	Payroll	7	EFT		71.48	
1260	04/05/2024	Payroll	7	EFT		107.21	
1261	04/05/2024	Payroll	7	EFT		2,165.76	
1262	04/05/2024	Payroll	7	EFT		17.87	
1263	04/05/2024	Payroll	7	EFT		89.35	
1264	04/05/2024	Payroll	7	EFT		2,906.49	
1311	04/05/2024	Payroll	7	EFT	MT457-306685	350.00	Pay Cycle(s) 04/05/2024 To 04/05/2024 - ICMA-457
1317	04/05/2024	Payroll	7	EFT	Community First Bank	16,932.77	941 Deposit for Pay Cycle(s) 04/05/2024 - 04/05/2024
1319	04/05/2024	Payroll	7	EFT	Department Of Retirement	9,771.81	Pay Cycle(s) 04/05/2024 To 04/05/2024 - PERS 2; Pay Cycle(s) 04/05/2024 To 04/05/2024 - LEOFF 2; Pay Cycle(s) 04/05/2024 To 04/05/2024 - PERS 3
1254	04/05/2024	Payroll	7	44172		71.48	
1320	04/05/2024	Payroll	7	44202	AFLAC	445.29	Pay Cycle(s) 03/20/2024 To 04/05/2024 - AFLAC Addtl (AT); Pay Cycle(s) 03/20/2024 To 04/05/2024 - AFLAC Pre-Tax

CHECK REGISTER

City Of Connell

04/05/2024 To: 04/05/2024

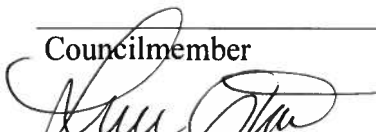
Time: 11:09:51 Date: 04/10/2024

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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1321	04/05/2024	Payroll	7	44203	AWC Employee Benefits Trst	26,947.89	Pay Cycle(s) 03/20/2024 To 04/05/2024 - AWC; Pay Cycle(s) 03/20/2024 To 04/05/2024 - AWC Dental; Pay Cycle(s) 03/20/2024 To 04/05/2024 - AWC-Life/Dep; Pay Cycle(s) 03/20/2024 To 04/05/2024 - AWC-Life;
1322	04/05/2024	Payroll	7	44204	Wesley Graham American Legal Services	21.72	Pay Cycle(s) 03/20/2024 To 04/05/2024 - ALS
1323	04/05/2024	Payroll	7	44205	NW Admin. Transfer Acct.	9,764.40	Pay Cycle(s) 03/20/2024 To 04/05/2024 - NW Administrator
1324	04/05/2024	Payroll	7	44206	Case # NX71135Y1 NYS Child Support Processing Center	17.87	Pay Cycle(s) 03/20/2024 To 04/05/2024 - NYS Child Support
1325	04/05/2024	Payroll	7	44207	Teamsters Local Union # 839	498.00	Pay Cycle(s) 03/20/2024 To 04/05/2024 - Union # 839
						74,127.26	001 General Fund
						3,946.98	101 Street
						18,043.66	401 Water Fund
						17,755.51	402 Sewer Fund
						113,873.41	Payroll:
							113,873.41

WE, the members of the City Council of the City of Connell, Washington, DO HEREBY certify that the merchandise or services listed above have been received and that the above listed vouchers and the related checks have been reviewed and approved for payment by the City of Connell Council. DATED this _____ day of _____ 20__.

ATTEST:

Councilmember  Finance Director	Councilmember	Mayor
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City of Connell

EASTERN
WASHINGTON'S
HARVESTLAND

MEMORANDUM

DATE: APRIL 17, 2024
TO: CITY COUNCIL
FROM: LEE BARROW, MAYOR
RE: **AGREEMENT WITH CONNELL CHAMBER OF COMMERCE
TO PROMOTE ECONOMIC DEVELOPMENT AND TOURISM**

As previously discussed with Council, the float trailer is currently owned by the City of Connell and the float truck is owned by the Chamber of Commerce. Over the years, a float committee covered the costs of building the float with personal funds that were later reimbursed by the City from Hotel/Motel funds.

Following discussions with the Chamber of Commerce, it was determined that they would take ownership of the trailer and manage the finances. With that in mind, City Attorney Heidi Ellerd drafted an agreement for Council's consideration. The agreement would declare the trailer surplus and the title would be transferred to the Chamber. For a minimum of 2 years, the Chamber would be required to ensure the trailer continues to be used to promote economic development, trade and tourism in the City. In addition, the float committee and volunteers can now reach out to the Chamber to discuss details about float expenses.

RECOMMENDATION: Approve the agreement between the Connell Chamber of Commerce and the City of Connell to promote economic development and tourism, as well as surplus the float trailer and all accompaniments to the Chamber of Commerce.

AGREEMENT

between

The Greater Connell Area Chamber of Commerce and the City of Connell *to* Promote Economic Development and Tourism

This AGREEMENT ("Agreement") is entered into as of this ____ day of _____, 2024, by the Greater Connell Area Chamber of Commerce, a 501(c)(3) non-profit corporation in the State of Washington, hereinafter "CCC", and the City of Connell, a municipal corporation of the State of Washington, hereinafter "City", collectively referred to in this Agreement hereafter as the "Parties".

WHEREAS; CCC owns a truck which they use for events that are put on in the City to preserve history and to enhance economic development, trade and tourism; and

WHEREAS; the City owns a Continental Cargo Auto Master Trailer VIN#5NHUAM930GB626436 ("trailer") which is also used in the City to preserve history and to enhance economic development, trade and tourism; and

WHEREAS; the truck and trailer set forth above are usually used together for such events; and

WHEREAS; the City has authority to engage in economic development with nonprofit corporations per RCW 35.21.703 and

WHEREAS; both the CCC and the City share similar goals and desire to continue to promote economic development, trade and tourism in the City; and

WHEREAS; both parties agree that CCC should own both the truck and trailer to further such purpose and that the City feels the trailer is surplus to its needs;

NOW THEREFORE; CCC and the City agree to the following:

- 1.** The City declares that the trailer is surplus to its needs.

- 2.** The City will transfer title to the trailer to the CCC.
- 3.** The CCC will ensure that the trailer continues to be used to promote economic development, trade, and tourism in the City.
- 4.** The CCC will provide updates at City Council Meetings if requested by the City.
- 5.** This Agreement is effective upon the signature of all Parties and will continue for a period of two years from the date of execution which will be the date it is signed by all parties and the title to the trailer is transferred to the CCC.
- 6.** The records and documents associated with all matters covered by this Agreement, to the extent they are non-privileged records and documents, shall be subject to inspection by any Party during the term of this Agreement and are subject to the Washington State Public Records Act. Retention of the records by CCC and the City will comply with Washington State retention laws.
- 7.** No new, separate administrative or legal entity is to be established in association with this Agreement nor to conduct the cooperative undertaking described herein. The President of CCC and the Mayor of the City shall be joint administrators of this cooperative undertaking.
- 8.** In the event that any term or condition of this Agreement or application thereof to any person, entity, or circumstance is held invalid; such invalidity shall not affect any other terms, conditions, or applications of this Agreement which can be given effect without the invalid term, condition, or application. To this end, the terms and conditions of this Agreement are declared severable.
- 9.** CCC shall defend, indemnify, and hold the City, its officers, commissioners, officials, employees, and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the transfer of the trailer from the City to CCC. CCC takes the trailer as is and where is with no warranties from the City. This waiver has been mutually negotiated by the parties. The provisions of this section shall survive the expiration or termination of this Agreement.
- 10.** This Agreement shall be interpreted in accordance with the laws and court rules of the State of Washington. In the event any party deems it necessary

to institute legal action or proceedings to ensure any right or obligation under this Agreement, the Parties agree that such action shall be brought in a court of competent jurisdiction situated in Franklin County, Washington and the prevailing party will be entitled to their attorney's fees and costs.

- 11.** Nothing in this Agreement shall be construed to permit anyone other than the Parties hereto to rely upon the covenants and agreements herein contained nor to give any such third party a cause of action (as a third-party beneficiary or otherwise) on account of any nonperformance hereunder.
- 12.** This Agreement contains the entire Agreement and understanding of the Parties with respect to the subject matter hereof, and supersedes all prior oral or written understandings, agreements, promises or other undertakings between the parties.
- 13.** This Agreement may be filed with the Franklin County Auditor.

In Witness Whereof, the Parties have signed this Agreement as of the day and year written below.

CITY OF CONNELL

GREATER CONNELL AREA CHAMBER OF
COMMERCE

By: Lee Barrow
Its: Mayor

By: Bevon Davis
Its: President

Date: _____

Date: _____



MEMORANDUM

DATE: APRIL 17, 2024
TO: MAYOR AND CITY COUNCIL
FROM: HALLIE TUCK, PUBLIC WORKS DIRECTOR
RE: **BASIN DISPOSAL INC. FUEL SURCHARGE**

BDI is proposing a 1.46% fuel surcharge for the billing invoices for the months of May and June 2024 as fuel prices remain high. Attached is the new proposed fuel surcharge and rate sheet for those months. The previous fuel surcharge was 1.6/%

Staff recommends approval of the fuel surcharge at the 1.46% rate for the months of March and April 2024. Any future increase will need to be discussed separately.

OPTIONS: 1) Move to approve a fuel surcharge of 1.46% be added to garbage bills for the months of May and June 2024. 2) Do not approve the fuel surcharge.



2024-02-28

Connell
Attn: Lee Barrow, Mayor
PO Box 1200
Connell, WA, 99326-1200

Honorable Mayor Barrow,

Enclosed is the paperwork related to the Fuel Surcharge for the City of Connell garbage billing. We are submitting this for your approval.

- We are using the current fuel pricing for February
- West Coast No. 2 Diesel Ultra Low Sulfur, at \$4.672 per gallon
- This produces a fuel surcharge of 1.46%
- Applied to the billing invoices of May and June 2024

Web page to reference the most current Diesel Price Index:
https://www.eia.gov/dnav/pet/pet_pri_gnd_dcus_r50_m.htm

Basin Disposal Inc. is certainly appreciative of the opportunity to provide services to the City of Connell.

Thank you for your attention in this matter, and please feel free to contact me at (509) 544 7709, should you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Francisco Alcalá".

Francisco Alcalá
Basin Disposal Inc.

Encs.



Exhibit F

Fuel Surcharge Worksheet

Billing Invoices: May and June 2024

City of Connell

1 Base Fuel Expense

Base Fuel Expense = 6.28% Fixed

2 Percentage Increase in Cost of Fuel

<u>Current Fuel Price</u>	\$ 4.672 Variable	
Minus <u>Base Fuel Price</u>	- \$ 3.79 Fixed	
Equals Fuel Price Difference	= \$ 0.882 Variable	
Divided By <u>Base Fuel Price</u> (Line 6)	÷ \$ 3.79 Fixed	
Equals Fuel Percent Change		= <u>23.27%</u> Variable

3 Fuel Surcharge Calculation

<u>Base Fuel Expense</u> (Line 1)	<u>6.28%</u>	
Multiplied By Percent Change in Fuel Price	x <u>23.27%</u>	

Fuel Surcharge 1.46%

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Data 1: West Coast No 2 Diesel Retail Prices (Dollars per Gallon)

EMD_EPD2D_PTE_R50
Sourcekey _DPG

Date	West Coast No 2 Diesel Retail Prices (Dollars per Gallon)
Mar-2021	3.622
Apr-2021	3.648
May-2021	3.721
Jun-2021	3.809
Jul-2021	3.916
Aug-2021	4.004
Sep-2021	4.024
Oct-2021	4.177
Nov-2021	4.398
Dec-2021	4.392
Jan-2022	4.454
Feb-2022	4.666
Mar-2022	5.733
Apr-2022	5.807
May-2022	6.076
Jun-2022	6.465
Jul-2022	6.193
Aug-2022	5.648
Sep-2022	5.633
Oct-2022	5.838
Nov-2022	5.736
Dec-2022	5.249
Jan-2023	5.085
Feb-2023	5.006
Mar-2023	4.865
Apr-2023	4.702
May-2023	4.605
Jun-2023	4.435
Jul-2023	4.529
Aug-2023	5.11
Sep-2023	5.577
Oct-2023	5.528
Nov-2023	5.116
Dec-2023	4.755
Jan-2024	4.555
Feb-2024	4.672

MEMORANDUM

DATE: APRIL 17, 2024

TO: MAYOR AND CITY COUNCIL

FROM: CITY ADMINISTRATOR CATHLEEN KOCH

RE: STREET CLOSURE REQUEST FOR 10-YEAR CLASS REUNION

Parker Dolezal reached out to the City on behalf of CHS Class of 2014. They would like to close N. Columbia Ave from E. Borah St. to E. Adams St. on Saturday, June 8th from 4pm to 10pm (time can be adjusted). They would like the area to hold various events, including vendors. They are not asking to have alcohol outside.

They have talked to Pizza Station, which is supportive, and are in the process of asking other businesses if they support the closure. More information will be provided at the April 17th meeting.

Parker Dolezal will be present at the meeting to answer any questions.

Recommendation: Discuss the street closure and determine whether to allow it as described above.