

**Connell City Hall  
104 E. Adams Street**

**City of Connell, Washington  
CITY COUNCIL  
PRELIMINARY AGENDA**

**REGULAR MEETING  
January 17, 2017**

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**REGULAR MEETING**

**6:00 PM**

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1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. CORRESPONDENCE/PRESENTATIONS/APPOINTMENTS
5. CONSENT CALENDAR

All matter listed within the Consent Calendar have been distributed to each member of the Connell City Council for reading and study, are considered to be routine, and will be enacted by one motion of the Council with no separate discussion. If separate discussion is desired, that item may be removed from the Consent Calendar and placed on the Regular Agenda by request.

- a) Minutes of the Regular Council Meeting January 3, 2017
- b) Accounts Payable 12/31/16 for \$70,937.21
- c) Accounts Payable 1/17 /17 for \$135,754.34
- d) Check Register 12/28/16 for \$6,836.57
- e) Check Register 1/3/17 for \$215.36
- f) Check Register 1/6/17 for \$375,878.
- g) Payroll Register 1/5/17 for \$53,948.39
- h) Payroll Register 1/12/17 for \$14,730.40
- i) Payroll Register 12/31/16 for \$33,773.22

6. PRESENTATIONS FOR COUNCILMEMBERS
7. APPROVAL OF AGENDA

**ORDER OF BUSINESS**

8. EXECUTIVE SESSION: 30 minutes to review Teamsters Collective Bargaining proposal.
9. COMMITTEE, CITY ADMINISTRATOR, AND DEPARTMENT REPORTS
10. CITIZEN COMMENT/NON-AGENDA ITEMS
11. CITY COUNCIL CLOSING REMARKS
12. ADJOURNMENT

***The public is welcome and encouraged to attend this meeting. The City of Connell wishes to provide reasonable access to all public meetings for individuals with disabilities. Please contact the City Clerk at least three business days prior to the meeting for accommodations to be arranged.***

MEETING OF THE CITY OF CONNELL, WASHINGTON  
CONNELL, FRANKLIN COUNTY, WASHINGTON

January 3, 2017

The regular semi-monthly, meeting of the Connell City Council was called to order by Mayor Blackwell at 6:00 pm in the City Hall and was opened with the Pledge of Allegiance.

ROLL CALL

**PRESENT:** Mayor Bruce Blackwell, Mayor Pro Tem Monty Huber, and Councilmember's: Ray Minor, Rhonda Quinton, and Joe Escalera.

**EXCUSED:** Councilmember Escalera moved to excuse Councilmember Silva. Councilmember Quinton seconded motion. Motion carried unanimously

**STAFF:** City Administrator Maria Peña, Accounting Clerk Marissa Canales, Building/Planning Clerk Sterling Joyner, Police Chief Chris Turner, and Attorney Dan Hultgrenn.

**VISITORS:** Franklin County Graphic; Katherine Bingham Trowbridge, Citizen; John Linder

CORRESPONDENCE/PRESENTATIONS/APPOINTMENTS

Mayor Blackwell announced that the City of Connell had presented Darrell Ferguson who was unable to attend with a clock and a certificate of appreciation as a member of the Planning Commission Committee for eleven years. Mr. Ferguson recently resigned due to relocating to the City of Prosser.

APPOINTMENTS

<u>Name</u>	<u>Committee</u>	<u>Re/Appointed</u>	<u>Expires</u>
Casey Hart	Planning Commission	1/3/2017	12/31/2022
Manuel Galvez	Tree Advisory	1/3/2017	12/31/2019

**Motion:** Councilmember Quinton moved to approve the appointments as presented. Mayor Pro Tem Huber seconded motion. Motion carried unanimously.

<u>Name</u>	<u>Committee</u>	<u>Re/Appointed</u>	<u>Expires</u>
Burl Booker	Hotel/Motel	1/3/2017	12/31/2017
Casey Hart	Hotel/Motel	1/3/2017	12/31/2017
Jim Paul	Hotel/Motel	1/3/2017	12/31/2017
Jay Patel	Hotel/Motel	1/3/2017	12/31/2017

**Motion:** Mayor Pro Tem Huber moved to approve the appointments as presented. Councilmember Quinton seconded. Motion carried unanimously.

CONSENT CALENDAR

**Motion:** Councilmember Minor moved to approve the Consent Calendar as listed:

- a) Minutes of the Regular Council Meeting December 19, 2016
- b) Accounts Payable December 30, 2016 for \$28,614.68
- c) Accounts Payable January 3, 2017 for \$15,039.15
- d) Payroll Register 12/15/16-12/20/16 for \$55,204.16

Councilmember Escalera seconded motion. Motion carried unanimously.

APPROVAL OF AGENDA

**Motion:** Councilmember Quinton moved to approve the agenda. Mayor Pro Tem Huber seconded motion. Motion carried unanimously.

ORDER OF BUSINESS

EXECUTIVE SESSION

City Administrator Maria Peña requested a ten minute executive session.

MEETING RECESSED

Mayor Blackwell recessed the regular meeting at 6:05 pm to go into Executive session for 10 minutes to discuss with Council and legal counsel litigation or potential litigation.

MEETING RECONVENED

Mayor Blackwell called the regular meeting back to order at 6:15 pm.

PUBLIC HEARING-REVISIONS TO CMC TITLE 8 ANIMALS & TITLE 17 ZONING

Mayor Blackwell opened a Public Hearing at 6:15 pm for the purpose of considering a recommendation from the Planning Commission.

STAFF REPORT:

City Administrator Maria Peña informed Council that the purpose for the attached code revisions to CMC Title 8 Animals and Title 17 Zoning, as recommended by the Planning Commission, were to add clarity and consistency between the two titles due to the potential conflict in regards to animals. City Administrator Peña continued to address the Council and state that in 2006 a hearing process took place and a decision was made. The City prohibited the keeping of fowl within the City limits. In 2012 amendments were made to city zoning but in Ag zoning, poultry raising was still allowed as well as in Rural Residential. This attempt for revisions was to correct those inconsistencies. Staff did some more work and held more meetings with the Planning Commission. Then one more Public Hearing meeting was held December 12, 2016 with the Planning Commission. Staff had issued a new SEPA environmental checklist and a new determination of nonsignificance. Correspondence was received by Mr. Pat Munyan who was against the changes proposed. Mr. Munyan later followed up with a letter which City Administrator Peña provided for Council. She continued and read through the changes to clarify the actual recommendations made by the Planning Commission.

MEETING OF THE CITY OF CONNELL  
Regular Meeting – January 03, 2017

COUNCILMEMBERS COMMENT PORTION OF THE HEARING:

Mayor Pro Tem Huber stated the ordinances were outdated and needed to be revised.

PUBLIC COMMENTS: No public comment.

Mayor Blackwell closed the Public Hearing at 6:35pm and opened the regular meeting.

**Motion:** Councilmember Minor moved to adopt staff report, findings, and recommendations from the Planning Commission approving the suggested code revisions. Mayor Pro Tem Huber seconded motion. Motion carried unanimously.

ORDINANCE NO. 969-2017 TEXT AMENDMENT TITLE 8 ANIMALS

Mayor Blackwell advised Council if they accepted the staff report he would need a motion. Councilmembers proceeded to approve the recommendation and adopted Ordinance No. 969-2017 amending Title 8 Animals in the Connell Municipal Code.

**Motion:** Mayor Pro Tem Huber moved to adopt Ordinance No. 969-2017 Amending Title 8 Animals of the Connell Municipal Code. Councilmember Minor seconded motion. Motion carried unanimously.

ORDINANCE NO. 970-2017 TEXT AMENDMENT TITLE 17 ZONING

Councilmembers approved and adopted Ordinance No. 970-2017 amending Title 17 Zoning.

**Motion:** Councilmember Minor moved to adopt Ordinance No. 970-2017 Amending Title 17 zoning of the Connell Municipal Code. Mayor Pro Tem Huber seconded motion. Motion carried unanimously.

COMMITTEE / DEPARTMENT REPORTS

CITY ADMINISTRATOR- Maria Peña

1. Provided council with her City Administrator report.
2. Pointed out to council that all staff reports were handed out to each one of them.

CITY COUNCIL CLOSING REMARKS

Councilmember's Remarks

1. Noted appreciation to the city staff for all the work that was done on code revisions.

MEETING ADJOURNED

There being no further business before the City Council of Connell Mayor Blackwell adjourned the meeting at 6:45 pm.

ATTEST: \_\_\_\_\_  
Marissa Canales, Accounting Clerk

\_\_\_\_\_  
Bruce Blackwell, Mayor

# ACCOUNTS PAYABLE

City Of Connell  
MCAG #: 0286

As Of: 12/31/2016

Time: 15:35:30 Date: 01/13/2017  
Page: 1

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
16295	12/31/2016	12/31/2016	Anderson Perry & Assoc.	7,788.19	Project 68-242 Well No 6 Department Of Health
16255	12/31/2016	12/31/2016	Avista Utilities	3,321.16	December 2016 Gas Bills
16268	12/31/2016	12/31/2016	B/F Health Dist. Dept.	544.00	Lab Work
16300	12/31/2016	12/31/2016	Bank of America/EFT, Merchant Services	347.46	Credit Card Fees For December
16294	12/31/2016	12/31/2016	Basin Disposal Inc.	184.37	December 2016 Garbage Bills
16293	12/31/2016	12/31/2016	Benton County Prosecutor's Office	283.70	4th QTR Kids Haven Fee
16288	12/31/2016	12/31/2016	Business Interiors & Equipment	382.21	4th QTR Copier Maintenance Fees
16297	12/31/2016	12/31/2016	City Of Connell	12,787.02	City December Utility Payments, Fire Suppression, Library, Cc, City Hall, Water And Sewer Utilities
16284	12/31/2016	12/31/2016	City Of Connell	40.76	Petty Cash Till Reimbursement-(Postage Stamps, Shipping Fees For Certified Mail)
16271	12/31/2016	12/31/2016	Cobalt Truck Equip. LLC	327.51	Snow Shoes
16269	12/31/2016	12/31/2016	Connell Auto Parts	270.61	Parts & Supplies
16273	12/31/2016	12/31/2016	Connell Grange Supply Co.	626.72	Parts & Fuel
16290	12/31/2016	12/31/2016	Connell Grange Supply Co.	16.20	Fix #122 Tire
16250	12/31/2016	12/31/2016	Connell Oil Inc./CO-Energy	134.64	Fire Dept - Fuel Consumed
16270	12/31/2016	12/31/2016	Connell Oil Inc./CO-Energy	1,063.11	Fuel
16285	12/31/2016	12/31/2016	Connell Oil Inc./CO-Energy	968.48	PD Fuel
16286	12/31/2016	12/31/2016	Consolidated Technology Services	17.45	Monthly VPN
16272	12/31/2016	12/31/2016	Coyote Ridge Corrections	581.25	I/M Labor
16274	12/31/2016	12/31/2016	Dallas Midwest, LLC	381.10	Chair Caddy For C.C.
16275	12/31/2016	12/31/2016	Desert Winds Wireless	45.00	WW Internet
16258	12/31/2016	12/31/2016	Devfuzion, Rockwalla IT LLC	1,400.00	December Service Agreement And Backup
16276	12/31/2016	12/31/2016	Farmers Electric II, LLC	1,302.66	Street Light Repair
16257	12/31/2016	12/31/2016	Franklin Co Graphic	181.35	Ord 971-2016, 973-2016, 972-2016, 974-2016
16304	12/31/2016	12/31/2016	Franklin Co Pud	23,079.99	December Utility Bills
16301	12/31/2016	12/31/2016	Franklin Co Treasurer	35.00	Victim Criminal Collections December
16231	12/31/2016	12/31/2016	Franklin County Planning	2,276.16	Plan Reviews And Building Inspections For The Month Of November 2016.
16254	12/31/2016	12/31/2016	Franklin County Treasurer	2,587.65	December 2016 Charges For Prosecutor Office And District Court
16287	12/31/2016	12/31/2016	Galls, LLC	6.37	Uniform Equipment
16299	12/31/2016	12/31/2016	Intermedia.net Inc.	111.08	Viop For December
16289	12/31/2016	12/31/2016	Jiffy Car Wash, Inc.	19.20	Car Wash
16277	12/31/2016	12/31/2016	Kennewick Ind & Elec Sup	12.65	Comm Center Part
16307	12/31/2016	12/31/2016	Korrell, Kristie	25.00	Refund For Yoga Registration Fee-(Instructor Cancelled Sessions)
16259	12/31/2016	12/31/2016	Kuffel, Hultgrenn,	1,312.00	Attorney Services 2016 December
16278	12/31/2016	12/31/2016	M Campbell & Company, Inc.	1,175.96	PD HVAC Repair
16279	12/31/2016	12/31/2016	Marc	257.50	Janitorial Supplies

# ACCOUNTS PAYABLE

City Of Connell  
MCAG #: 0286

Time: 15:35:30 Date: 01/13/2017  
Page: 2

As Of: 12/31/2016

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
16280	12/31/2016	12/31/2016 2467	Pump Tech, Inc.	2,528.23	WW L.S. Repairs
16260	12/31/2016	12/31/2016 520	Quill	25.91	Replacement Heater- Genesis
16306	12/31/2016	12/31/2016 4605	Stocking, Colleen	25.00	Refund For Yoga Registration Fee-(Instructor Cancelled Sessions)
16281	12/31/2016	12/31/2016 628	Total Energy Management	1,194.28	Telemetry Work On Pioneer LS
16296	12/31/2016	12/31/2016 3412	U.S. Bank N.A.	32.00	Safekeeping Fees For December
16282	12/31/2016	12/31/2016 665	Utilities Underground	11.61	Locates
16302	12/31/2016	12/31/2016 695	WA St Treasurer Office	2,448.32	Court Remittance December2016
16262	12/31/2016	12/31/2016 3440	Washington State Patrol, Budget and Fiscal Service	72.00	Fingerprints
16305	12/31/2016	12/31/2016 4604	Welch, Cindi	25.00	Refund For Yoga Registration Fee-(Instructor Cancelled Sessions)
16256	12/31/2016	12/31/2016 727	Xerox Corporation	468.00	11-21-16 To 12-21-2016 Copy Machine Billing
16298	12/31/2016	12/31/2016 2626	Xpress Bill Pay/EFT	213.35	December Billing
Report Total:				70,937.21	

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Connell and that I am authorized to authenticate and certify to said claim.

( ) Finance Director ( ) Auditing Officer \_\_\_\_\_ Date: \_\_\_\_\_  
 ( ) Deputy Finance Director \_\_\_\_\_

# ACCOUNTS PAYABLE

City Of Connell  
MCAG #: 0286

Time: 15:21:35 Date: 01/13/2017  
Page: 1

As Of: 01/17/2017

Accts Pay #	Received	Date Due	Vendor	Amount	Memo
16292	01/17/2017	01/17/2017 4039	Benton County Sheriff	1,000.00	2017 SWAT Fee
16249	01/17/2017	01/17/2017 104	Board for Volunteer Firefighters	3,295.00	Reserve Officer Pension 2017
16309	01/17/2017	01/17/2017 153	Cities Ins. Assoc Of Wa	114,808.54	2017 Insurance Premium
16253	01/17/2017	01/17/2017 160	Code Publishing Company	46.33	Ordinance Update 1/3/2017
16263	01/17/2017	01/17/2017 229	Dept Of Licensing-Firearm	18.00	CPL
16310	01/17/2017	01/17/2017 503	ED Poe Agency	5,740.73	2017 Insurance Premium
16283	01/17/2017	01/17/2017 280	Franklin Co Auditor	66.00	Placement Of 2 Liens-(Parcels#109814052 &109852279)
16264	01/17/2017	01/17/2017 176	Greater Connell Chamber of Commerce	85.00	Annual Membership
16291	01/17/2017	01/17/2017 3053	International Assc. of Chiefs of Police	150.00	2017 IACP Membership
16308	01/17/2017	01/17/2017 629	Pena, Maria	38.00	Reimbursement- Maria
16261	01/17/2017	01/17/2017 520	Quill	318.11	Office Supplies
16303	01/17/2017	01/17/2017 233	St.of Washington Dept Of Revenue-EFT	10,188.63	Excise Taxes January
Report Total:				135,754.34	

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described and that the claim is a due and unpaid obligation against the City of Connell and that I am authorized to authenticate and certify to said claim.

( ) Finance Director ( ) Auditing Officer  
( ) Deputy Finance Director

Date: \_\_\_\_\_

# CHECK REGISTER

City Of Connell  
MCAG #: 0286

12/28/2016 To: 12/28/2016

Time: 15:51:09 Date: 01/13/2017  
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4741	12/28/2016	Claims	7	35830	Attn: Pat Barrera Department of Corrections	6,836.57	Refund For Correction Of Nov. And December Water Bills -billed Wrong Accts. 2476,1078,1079,2327,2328
401 Water Fund						6,836.57	
* Transaction Has Mixed Revenue And Expense Accounts						6,836.57	Claims: 6,836.57

WE, the members of the City Council of the City of Connell, Washington, DO HEREBY certify that the merchandise or services listed above have been received and that the above listed vouchers and the related checks have been reviewed and approved for payment by the City of Connell Council. DATED this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

ATTEST:

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Finance Director

# CHECK REGISTER

City Of Connell  
MCAG #: 0286

01/03/2017 To: 01/03/2017

Time: 10:36:28 Date: 01/03/2017  
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
1	01/03/2017	Claims	7	35789	U.S. Post Office	215.36	Utility Postage 1/1/17
		401 Water Fund				107.68	
		402 Sewer Fund				107.68	
						<u>215.36</u>	Claims: 215.36

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ATTEST:

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Finance Director

# CHECK REGISTER

City Of Connell  
MCAG #: 0286

01/06/2017 To: 01/06/2017

Time: 13:51:50 Date: 01/06/2017  
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
42	01/06/2017	Claims	7	35828	U.S. Bank St. Paul	343,060.36	Farm Bond Interest Parity Lien 2005b And Pay Off Farm Bonds
45	01/06/2017	Claims	7	35829	Ford Motor Credit Co. LLC	32,817.77	2017 3 New Police Cars Lease Payment
						001 General Fund	32,817.77
						415 Water/Sewer Bond Reserve	138,960.61
						416 Water/Sewer Bond Redemption	204,099.75
						<u>375,878.13</u>	Claims: 375,878.13

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ATTEST:

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Finance Director

# CHECK REGISTER

City Of Connell  
MCAG #: 0286

01/05/2017 To: 01/05/2017

Time: 11:46:22 Date: 01/12/2017  
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
10	01/05/2017	Payroll	7	EFT	Community First Bank	12,824.68	941 Deposit For 12/31/2016 - 12/31/2016
11	01/05/2017	Payroll	7	EFT	Department Of Retirement	8,047.36	12/31/2016 To 12/31/2016 - PERS 2; 12/31/2016 To 12/31/2016 - LEOFF 2; 12/31/2016 To 12/31/2016 - Deferred Comp; 12/31/2016 To 12/31/2016 - PERS 3
12	01/05/2017	Payroll	7	EFT	MT457-306685	500.00	12/31/2016 To 12/31/2016 - ICMA-457
13	01/05/2017	Payroll	7	35821	AFLAC	309.96	12/15/2016 To 12/31/2016 - AFLAC Addtl (AT); 12/15/2016 To 12/31/2016 - AFLAC Pre-Tax
14	01/05/2017	Payroll	7	35822	AWC Employee Benefits Trst	22,988.65	12/15/2016 To 12/31/2016 - AWC; 12/15/2016 To 12/31/2016 - AWC Dental; 12/15/2016 To 12/31/2016 - AWC-Life
15	01/05/2017	Payroll	7	35823	American Legal Services	14.48	12/15/2016 To 12/31/2016 - ALS
16	01/05/2017	Payroll	7	35824	Colonial Life	462.06	12/15/2016 To 12/31/2016 - Colonial Life Pretax; 12/15/2016 To 12/31/2016 - Colonial Life-aftertax
17	01/05/2017	Payroll	7	35825	NW Admin. Transfer Acct.	8,236.20	12/15/2016 To 12/31/2016 - NW Administrator
18	01/05/2017	Payroll	7	35826	Teamsters Local Union # 839	290.00	12/15/2016 To 12/31/2016 - Union # 839
19	01/05/2017	Payroll	7	35827	WSECU	275.00	12/31/2016 To 12/31/2016 - WSECU
						38,797.51	001 General Fund
						1,900.30	101 Street
						6,970.98	401 Water Fund
						6,279.60	402 Sewer Fund
						53,948.39	Payroll:
							53,948.39

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ATTEST:

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Finance Director

# CHECK REGISTER

City Of Connell  
MCAG #: 0286

01/12/2017 To: 01/12/2017

Time: 11:32:47 Date: 01/12/2017

Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
91	01/12/2017	Payroll	7	35831	Dept Of Labor/industries	11,049.46	4TH Quarter 10/01/2016 - 12/31/2016
92	01/12/2017	Payroll	7	35832	Employment Security Dept	3,680.94	4TH Quarter 10/01/2016 - 12/31/2016
						11,086.91	
						987.77	
						1,315.88	
						1,339.84	
						14,730.40	Payroll: 14,730.40

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ATTEST:

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Finance Director

# CHECK REGISTER

City Of Connell  
MCAG #: 0286

12/31/2016 To: 12/31/2016

Time: 11:45:55 Date: 01/12/2017  
Page: 1

Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
4718	12/31/2016	Payroll	7	EFT		2,394.76	
4719	12/31/2016	Payroll	7	EFT		1,093.31	
4720	12/31/2016	Payroll	7	EFT		1,503.32	
4721	12/31/2016	Payroll	7	EFT		1,245.50	
4722	12/31/2016	Payroll	7	EFT		1,594.57	
4725	12/31/2016	Payroll	7	EFT		1,923.28	
4726	12/31/2016	Payroll	7	EFT		1,514.13	
4727	12/31/2016	Payroll	7	EFT		2,009.71	
4728	12/31/2016	Payroll	7	EFT		1,302.10	
4729	12/31/2016	Payroll	7	EFT		2,354.98	
4730	12/31/2016	Payroll	7	EFT		1,395.05	
4731	12/31/2016	Payroll	7	EFT		1,325.49	
4732	12/31/2016	Payroll	7	EFT		1,907.62	
4733	12/31/2016	Payroll	7	EFT		1,101.09	
4734	12/31/2016	Payroll	7	EFT		2,092.89	
4735	12/31/2016	Payroll	7	EFT		2,004.12	
4736	12/31/2016	Payroll	7	EFT		988.15	
4737	12/31/2016	Payroll	7	EFT		2,406.99	
4738	12/31/2016	Payroll	7	EFT		2,071.81	
4723	12/31/2016	Payroll	7	35819		408.67	
4724	12/31/2016	Payroll	7	35820		1,135.68	
		001 General Fund				17,108.33	
		101 Street				2,249.12	
		401 Water Fund				7,216.94	
		402 Sewer Fund				7,198.83	
						<u>33,773.22</u>	Payroll: 33,773.22

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ATTEST:

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Councilmember

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Finance Director



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**MEMORANDUM**

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**DATE:** JANUARY 3, 2017  
**TO:** MAYOR AND COUNCILMEMBERS  
**FROM:** MARIA PEÑA, CITY ADMINISTRATOR  
**RE:** EXECUTIVE SESSION – TEAMSTERS COLLECTIVE BARGAINING PROPOSAL

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Staff has received the proposed collective bargaining agreement from Teamsters. I expect we will need at least a 30 minute executive session to review and discuss the proposal.