

# CONNELL COMMUNITY CENTER

## FACILITY USE AGREEMENT

211 E. Elm Street, PO Box 1200  
 Connell, WA 99326  
 (509)234-2701 or Fax (509)234-4140

**Any problems with the building after hours call (509) 492-8946**

Date: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Arrival time: \_\_\_\_\_ Departure time: \_\_\_\_\_

Applicant: \_\_\_\_\_ Organization: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City Zip

Home phone: \_\_\_\_\_ Work phone: \_\_\_\_\_

Type of activity: \_\_\_\_\_ Expected attendance: \_\_\_\_\_

Will alcohol be served? \*Yes \_\_\_\_\_ No \_\_\_\_\_ Security Personnel: Yes \_\_\_\_\_ No \_\_\_\_\_  
 \*Security, alcohol permit and additional alcohol deposit of \$400.00 are required.

Will you be using the tables and chairs at the Community Center? Yes \_\_\_\_\_ No \_\_\_\_\_

# of chairs: \_\_\_\_\_ # of round tables: \_\_\_\_\_ # of long tables \_\_\_\_\_

*There will be a fee of \$25.00 for use of the Community Center furnishing.  
 The City of Connell will set up and take down Community Center furnishings. The City of Connell may not be able to arrange the furnishings to your specifications.  
 You will be responsible for set-up of rented equipment. This does not guarantee you will receive the amount of chairs and tables you request. Please check with City Hall for up to date amounts.*

Rooms required:

- \_\_\_\_\_ Health Room Capacity: 25
- \_\_\_\_\_ Meeting Room 1 Capacity: 15
- \_\_\_\_\_ Meeting Room 2 Capacity: 10
- \_\_\_\_\_ A.M. Erickson Room Capacity: 100
- \_\_\_\_\_ Multi-purpose Room Capacity: 200
- \_\_\_\_\_ Kitchen

| <u>Room</u>     | <u>Group I</u> | <u>Group II</u>   | <u>4 hrs or less</u> | <u>Group III</u>  | <u>Group IV</u>   |
|-----------------|----------------|-------------------|----------------------|-------------------|-------------------|
|                 |                | Resident/Non-Res. | Resident/Non-res.    | Resident/Non-res. | Resident/Non-Res. |
| Health          | N/C            | 20.00 / 23.00     | 20.00 / 23.00        | 50.00 / 57.50     | N/C               |
| Meeting 1       | N/C            | 15.00 / 17.50     | 15.00 / 17.50        | 30.00 / 34.50     | N/C               |
| Meeting 2       | N/C            | 10.00 / 11.50     | 10.00 / 11.50        | 20.00 / 23.00     | N/C               |
| A.M. Erickson*  | N/C            | 100.00 / 115.00   | 40.00 / 46.00        | 200.00 / 230.00   | 25.00 / 28.75     |
| Multi-purpose** | N/C            | 150.00 / 172.50   | 60.00 / 69.00        | 250.00 / 287.50   | 30.00 / 34.50     |
| Kitchen         | N/C            | 50.00 / 57.50     | 50.00 / 57.50        | 100.00 / 115.00   | N/C               |

- Anything over 12 hours will be an extra \$10.00 per hour
- Anything over 12 hours will be an extra \$15.00 per hour

4 hours or less – deposit is double the 4 hour rate for the room they are renting.